


Project Name:		Reviewer Name:	
---------------	--	----------------	--

 Maryland Energy Administration	FY24 Community Solar LMI-PPA Grant Program	
	APPLICATION REVIEW CHECK LIST (INTERNAL)	
A. Applicant and Project Eligibility		
PROJECT NAME		
Application is filled out completely with all required dates and signatures?	YES/NO	List Discrepancies
Application was submitted by the deadline date	YES/NO	
Is the project in Maryland and capacity <= 5MW-ac?	YES/NO	
Is the project in the LMI category, or in the S/B/O category and promising at least 51% of energy subscribed to LMI?	YES/NO	
Does the Applicant have a Certificate of Good Standing from SDAT?	YES/NO	
Does the Applicant have a Subscriber Organization Number from the PSC?	YES/NO	
Does the project use a PPA financial model?	YES/NO	
Are the calculations of kWh-ac/kWh-dc reasonable/supported?	YES/NO	
B. Application Evaluation Criteria (from Notice of Grant Availability)		
Greenhouse Gas factor	Points = (cell B4 * cell A22)/(cell B18)	
Total Benefit to Subscribers	Points = (Cell B19/60,000)	
Is the array combined with an energy storage device?	Points= hours of energy storage at full solar array rated output	
Is the array on a waste landfill or land cleared through the MDE VCP Program?	1 point if yes	
Will array output data be visible to the general public through an updating sign, display, dashboard, or internet website?	1 point for yes	
Is the array on a building rooftop within a city or town?	1.5 points for yes	
C. Required Documentation		
Is the Subscriber Organization in Good Standing in Maryland?	YES/NO	
Subscriber Organization's IRS Form W-9 provided?	YES/NO	
Google Earth (or equivalent) map showing the location of the site provided?	YES/NO	
Documentation showing expected energy production provided?	YES/NO	

Project Name:		Reviewer Name:	
----------------------	--	-----------------------	--

	Timeline provided?	YES/NO
	Documentation showing the last 12 months of Residential Community Solar Energy Generation (CSEG) Credit Rate for the utility service area.	YES/NO
	Cover letter provided indicating guarantee of savings over 20 years and the form of incentive (i.e., base rate plus escalator or constant savings below CESGS credit rate)?	YES/NO
	Evidence that the applicant has control of the proposed site for at least 20 years after the solar system is expected to be complete.	YES/NO
D. Total Points		
	Total Points from Section B	_____ points
E. Additional Comments		
	Include additional comments such as (geographic diversity, ability to be seen from highway, etc.), and anything else you think worthy of note.	:
F. Your Recommendation		
	Award, don't award, need more information, etc.	NOTE:
	Date Reviewed	