



Funding Opportunity Announcement (FOA) FY27 Maryland Solar Access Program

Type of Program:	Rebate Program (Upfront Reservation Required)
Target Audience:	Income-eligible households who contract with an MSAP Participating Contractor.
Program Webpage:	FY27 Maryland Solar Access Program
Issue Date:	July 29, 2026
Modification Date:	Not applicable
Application Deadline:	3:00 PM Eastern Time May 31, 2027 The application portal may close earlier if budgeted funds are fully requested.
Application Submission through My MEA:	MEA.maryland.gov



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1. **Program Purpose:**

The Maryland Energy Administration (“MEA”) Fiscal Year 2027 (“FY27”) Maryland Solar Access Program (“MSAP”, “Program”) provides rebates to help income-eligible Maryland residents install solar photovoltaic (PV) systems to power their homes with clean, affordable, and sustainable energy. MSAP was established by the Brighter Tomorrow Act of 2024 and is codified in §9–2016 of the State Government Article, Annotated Code of Maryland.¹

2. **Type of Rebate Program**

This rebate program is offered statewide on a first-come first-served basis for eligible applications through a two-step process:

- 2.1. **Upfront Rebate Reservation (Step 1):** Applicants must apply for an upfront rebate reservation and the rebate reservation must be approved by MEA **before** installation of the solar PV system.
- 2.2. **Rebate Payment Request (Step 2):** Applicants request a rebate payment **after** installation and interconnection of the solar PV system.

See the Section 18 “Application Submission Instructions” of this FOA for further information.

3. **Application Deadline:**

3:00 PM Eastern Time May 31, 2027 through the My MEA portal.- The application portal may close earlier if budgeted funds are fully requested. Please see Section 6 “Anticipated Program Budget” for more information.

4. **Program Description:**

The program provides a rebate using a 2-step application process to offset the cost to homeowners of a residential solar photovoltaic (PV) system. To ensure compliance with the MSAP Consumer Protection Policy, homeowners must contract with an FY27 MSAP Participating Contractor.²

- 4.1. A homeowner has three (3) options for participating in the program:

¹<https://mgaleg.maryland.gov/mgawebsite/Laws/StatuteText?article=gsg§ion=9-2016&enactments=false>

² <https://energy.maryland.gov/residential/Pages/incentives/Maryland-Solar-Access-Program.aspx>

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- 4.1.1. **Option 1:** The homeowner applies for and receives the rebate.
 - 4.1.2. **Option 2:** The MSAP Participating Contractor applies on the homeowner's behalf, and the homeowner receives the rebate.
 - 4.1.3. **Option 3:** The MSAP Participating Contractor applies for and receives the rebate, passing through the benefit to the homeowner via discounted project price.

4.2. Application portal status terminology:

4.2.1. Step 1 (Upfront rebate reservation)

- 4.2.1.1. **In Progress:** By starting an application for "Step 1", the applicant is preparing to request an upfront rebate reservation and has saved the application for later, but has not yet submitted the application to MEA;
- 4.2.1.2. **Step 1 Submitted:** By submitting the application for "Step 1", the applicant has requested an upfront rebate reservation from MEA prior to proceeding forward with the solar PV installation;
- 4.2.1.3. **Step 1 In Review:** MEA is reviewing the applicant's upfront rebate reservation request;
- 4.2.1.4. **Step 1 Approved:** MEA has confirmed eligibility and approved the upfront rebate reservation. After receiving notification of this status, applicants are permitted to proceed with the solar PV installation;

4.2.2. Step 2 (Rebate payment request)

- 4.2.2.1. **In Progress:** By starting an application for "Step 2", the applicant is preparing to request the rebate payment after the installation and interconnection of the solar PV system, has saved the step 2 application for later, but has not yet submitted the application to MEA;

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- 4.2.2.2. **Step 2 Submitted:** By submitting the application for “Step 2”, the applicant has requested the rebate payment from MEA after the installation and interconnection of the solar PV system;
 - 4.2.2.3. **Step 2 In Review:** MEA is reviewing the applicant’s rebate payment request;
 - 4.2.2.4. **Step 2 Approved:** MEA has completed the preliminary eligibility review of the rebate payment request and found the rebate payment request to be eligible for payment;
 - 4.2.2.5. **Sent for Payment/Completed:** MEA has sent the rebate payment request to the Comptroller of Maryland's office for payment processing;
 - 4.2.2.6. **Missing Information:** MEA has electronically notified the designated primary contact that an upfront rebate reservation application requires additional information, additional documentation, or documentation revisions. The applicant must submit the information or documentation within fourteen (14) calendar days after the notification by MEA;
 - 4.2.2.7. **Missing Information Step 2:** MEA has electronically notified the designated primary contact that the rebate payment request requires additional information, additional documentation, or documentation revisions. The applicant must submit the information or documentation within fourteen (14) calendar days after the notification by MEA;
 - 4.2.2.8. **Rejected:** MEA has rejected the application, because it does not meet one or more minimum eligibility requirements.

5. **Laws and Regulations:**

MEA rebate programs funded by the Strategic Energy Investment Fund (SEIF) are subject to section 9-20B-05 of the State Government article and the

regulations found in COMAR 14.26.02. To access these regulations, click [here](#)³ and use the sidebar “Regulations by Title” to navigate to: 14 - Independent Agencies → 26 - MARYLAND ENERGY ADMINISTRATION → 02 - Maryland Strategic Energy Investment Program.

Requirements for this specific Program are outlined in section [9-2016 of the State Government article](#).

6. **Anticipated Program Budget:**

Up to \$10,000,000.00 from the Strategic Energy Investment Fund (“SEIF”), subject to MEA’s discretion.

See Section 9 “Eligible Activities” and Section 11 “Minimum Eligibility Requirements” below for the allowable uses of funding and restrictions on funding.

7. **Rebate Amount:**

7.1. The rebate amount will be calculated using the following formula:

Rebate Basis	Rebate Amount Formula	Maximum Rebate Amount
Solar PV System size (solar system nameplate capacity)	\$750 per kW _{DC}	\$7,500

7.2. The My MEA online application will auto-calculate the rebate reservation amount based on the solar system nameplate capacity (kW DC) entered by the applicant when submitting an upfront rebate reservation request (Step 1). The final rebate payment will be autocalculated based on the solar system nameplate capacity of the installed solar PV system entered by the applicant and verified by supporting documentation when

³ [Code of Maryland Regulationshttps://dsd.maryland.gov/Pages/COMARSearch.aspx](https://dsd.maryland.gov/Pages/COMARSearch.aspx)

submitting the rebate payment request (Step 2). The final rebate amount may be less than the reserved amount but may not be more.

8. **Eligible Applicants:**

8.1. The following types of entities are eligible to apply:

8.1.1. Income-eligible Maryland homeowners. See Section 11.3 “Household Income Requirements” for more information. FY27 MSAP Participating Contractors may apply on an income-eligible homeowner’s behalf. Homeowner authorization is required.

8.1.1.1. MSAP Participating Contractors must be pre-approved by MEA and listed on the MSAP Participating Contractor List at the time the application is submitted for an upfront rebate reservation request (Step 1). See Section 11.4 “Contractors” for more information.

8.2. See Section 9 “Eligible Activities” and Section 11 “Minimum Eligibility Requirements” for more information about the allowable use of funds and restrictions on funding.

9. **Eligible Activities:**

9.1. Rebates discount the costs of installing an eligible solar PV system at the homeowner’s property, including but not limited to costs associated with:

- The solar PV modules, inverters, critter guards, and other materials;
- Premium upgrades for solar materials, (e.g. more efficient panels, extended warranties);
- Permitting fees;
- Electrical work, if required for solar installation;
- Interconnection fees;
- Financing fees;
- Related labor expenses.

For a list of eligible solar and non-solar costs, please refer to FOA

Attachment A: *MSAP Consumer Protection Policy* and Attachment E: *How to Use the MSAP Maximum Offer Calculator*.

10. **Ineligible Applicants and Activities:**

10.1. Ineligible activities under this FOA may be eligible for other incentive programs instead. To learn more:

10.1.1. A copy of the General Notice of Intent for Fiscal Year 27 (FY27) Maryland Energy Administration Energy Programs⁴ is available on MEA's website [here](#).⁵

10.2. Specific ineligible activities under this FOA include but are not limited to:

10.2.1. **District of Columbia Solar Renewable Energy Credits (SRECs):**

The solar PV system must not be eligible for the [District of Columbia SREC Program](#).⁶ A solar PV system would be eligible for the District of Columbia SREC Program if the system is located on an electricity feeder that ties into DC's electrical grid, rather than Maryland's portion of the grid. A map of locations that tie into DC's portion of the grid, and are ineligible for MSAP, can be found [here](#).

10.2.2. A homeowner may not benefit from more than one incentive for a solar PV system at the same residential property, regardless of whether the homeowner is seeking to replace the existing solar PV system or expand the size of the existing solar PV system. The property is ineligible for a rebate under this program if funding was secured or reserved for the same residential property from the Maryland Clean Energy Grant Program, MEA Clean Energy Rebate Program, the MEA Residential Energy Equity Program (formerly known as the Solar Energy Equity Grant Program), or the MEA FY25 or FY26 MSAP program cycles – regardless whether the

⁴ Please note the General Notice of Programs is provided for planning purposes only. Each individual Program Funding Opportunity Announcement (FOA) will include specific program requirements. Program names and details may change based on the final program design and stakeholder feedback.

⁵<https://energy.maryland.gov/SiteAssets/Pages/all-incentives/FINAL%20FINAL%20ACCESSIBLE%20FY27%20General%20Notice%20of%20Upcoming%20Programs.pdf>

⁶ dcpsc.org/Utility-Information/Electric/RPS.aspx

funding was distributed by MEA directly to the homeowner or whether the funding was distributed by MEA to a nonprofit, local government, or business to cover solar PV expenses for the residential property.

- 10.2.3. **Permanence:** Any indication of portability, including but not limited to temporary structures, quick disconnects, unsecured equipment, wheels, carrying handles, dolly, trailer, or platform, will make the system ineligible. A solar PV system that is installed on a boat, camper, trailer, or other mobile vehicle is ineligible to receive a rebate. “Plug-in solar” also known as “balcony solar” will not meet the MSAP requirement for permanence.
 - 10.2.4. **Self-installation:** A solar PV system installed by an individual or contractor without all relevant certifications, licenses, and requirements.
 - 10.2.5. **Non-MSAP Participating Contractor:** If the contractor is not listed on the FY27 MSAP Participating Contractor List at the time that the application is submitted for an upfront rebate reservation request (Step 1).
 - 10.2.6. **Upfront Rebate Reservation Required:** a solar PV system installed before MEA approved an upfront rebate reservation.
11. **Minimum Eligibility Requirements:** To be considered a complete application, the following requirements must be met:
- 11.1. **Ability to Comply with Fossil Fuel Policy, if applicable:** *The Fossil Fuel Policy* is provided as FOA Attachment F.
 - 11.2. **Identification for Payment:** the individual or organization receiving the rebate must upload the following information:
 - 11.2.1. **Rebate recipient is an individual:** The rebate recipient must have an established Social Security Number, (“SSN”) or other valid individual taxpayer identification number, when the application is

submitted.

11.2.2. **Rebate recipient is an organization:** The rebate recipient must have an established Employer Identification Number (“EIN”, sometimes referred to as a “taxpayer identification number,” or “TIN”) when the application is submitted.

11.3. **Household Income Requirements:** MSAP rebates must benefit homeowners whose annual household income does not exceed the limits in the table below, based on household size. The homeowner is required to attest that the household meets these income requirements in Section 1 of the *MSAP Authorizations & Disclosures Form*. MEA reserves the right to verify household income requirements upon request. *The MSAP Authorizations & Disclosures Form* is provided as FOA Attachment C. *The Guidance for Calculating Household Annual Gross income: Allowable Income and Excluded Income* is provided as FOA Attachment B.

Household Size	Maximum Gross Yearly Income ⁷
1	\$136,785
2	\$156,375
3	\$175,875
4	\$195,375
5	\$211,035
6	\$226,695
7	\$242,340
8	\$257,910

⁷ 150% of state median income based on household size using <https://dhcd.maryland.gov/HousingDevelopment/Documents/prhp/2025-MD-Income-Limits.pdf>

11.4. Contractors:

11.4.1. **MSAP Participating Contractors:** The prime solar PV contractor that is responsible for compliance with the terms and conditions of the MSAP program must be approved by MEA and listed on the FY27 MSAP Participating Contractor List at the time the application is submitted for an upfront rebate reservation request (Step 1). The MSAP Participating Contractor List can be found on the [MSAP program webpage](#)⁸.

11.4.1.1. **MSAP Participating Contractor Application:** to be listed on the MSAP Participating Contractor List, each contractor provided MEA with documentation of relevant certifications, licenses, and insurance and MEA verified eligibility. The MSAP Participating Contractor Application is available as a reference on the [MSAP program webpage](#).

11.4.1.2. **MSAP Participating Contractor Compliance:** to be listed on the MSAP Participating Contractor List, each contractor committed to comply with the terms and conditions of the Program – including the MSAP Consumer Protection Policy, the Fossil Fuel Policy, and all applicable local, state, and federal laws, regulations, and building codes. *The MSAP Consumer Protection Policy* is provided as FOA Attachment A and is available to download from the [MSAP program webpage](#).

11.4.2. **MSAP Authorized 3rd Parties:** the MSAP Participating Contractor must also request pre-approval from MEA to utilize the following types of vendors on MSAP projects:

11.4.2.1. **MSAP Authorized Installation Subcontractors:** MSAP Participating Contractors may employ solar installation workers in-house or may subcontract installation of the solar

⁸ [Maryland Solar Access Program](https://energy.maryland.gov/residential/Pages/incentives/Maryland-Solar-Access-Program.aspx)
<https://energy.maryland.gov/residential/Pages/incentives/Maryland-Solar-Access-Program.aspx>

PV system to another contractor. The MSAP Participating Contractor must identify their installation subcontractors through the MSAP Participating Contractor Application and provide MEA with documentation of each subcontractor's relevant certifications, licenses, and insurance. If an MSAP Authorized Installation Subcontractor is involved in a project, the MSAP Participating Contractor and their MSAP Authorized Installation Subcontractor must be listed on the FY27 MSAP Participating Contractor List at the time that the application is submitted for an upfront rebate reservation request (Step 1).

11.4.2.2. MSAP Authorized Sellers: MSAP Participating Contractors may employ salespeople in-house or may work with authorized 3rd party sellers. The MSAP Participating Contractor must identify their 3rd party sellers through the MSAP Participating Contractor Application and provide MEA with documentation of each seller's relevant certifications, licenses, and insurance. If an MSAP Authorized Seller is involved in a project, the MSAP Participating Contractor and their MSAP Authorized Seller must be listed on the FY27 MSAP Participating Contractor List at the time that the application is submitted for an upfront rebate reservation request (Step 1).

11.4.2.3. MSAP Authorized Lease or PPA Providers: MSAP Participating Contractors may be a solar lease or Power Purchase Agreement (PPA) provider or may work with authorized 3rd parties. The MSAP Participating Contractor must identify their 3rd party lease or PPA providers through the MSAP Participating Contractor Application and provide MEA with documentation of each provider's relevant certifications, licenses, and insurance. If an MSAP Authorized Lease or PPA Provider is involved in a project, the MSAP Participating Contractor and their MSAP Authorized Lease or PPA Provider must be listed on the

FY27 MSAP Participating Contractor List at the time that the application is submitted for an upfront rebate reservation request (Step 1).

11.4.3. **Use of Subcontractors for Other Purposes:** MSAP Participating Contractors may utilize subcontractors for other purposes. The MSAP Participating Contractor is responsible for ensuring that all subcontractors have relevant certifications, licenses, and insurance. Though the following types of subcontractors will not be listed on the MSAP Participating Contractor List, the MSAP Participating Contractor must disclose the use of these subcontractors to MEA through the MSAP Participating Contractor Application:

- Design
- Engineering
- Operations & Maintenance

11.5. **Property Ownership:** The project must be on a residential property owned by the income-eligible household benefitting from the solar PV installation. Applicants must upload documentation of property ownership as described in Section 12 “Required Application Components: Step 1 Upfront Rebate Reservation Request.

11.6. **Permanence:** The equipment installed is intended to be in place for the duration of its useful life. This means that the solar PV system must demonstrate both physical and contractual permanence. Physical permanence is to be demonstrated by industry practice for permanently installed equipment. Equipment must be secured to a permanent surface.

11.7. **Complete Application for Upfront Rebate Reservation :** A complete, accurate, and signed “Step 1 application” for an upfront rebate reservation must be submitted to MEA through the My MEA portal **BEFORE INSTALLATION** of the solar PV system. MEA notifies the applicant that the application was “Step 1 Approved” and funding was reserved before the installation of the solar PV system. **MEA will not approve a rebate application for solar PV systems installed before the upfront rebate reservation is approved by MEA.**

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- 11.8. **Upfront Rebate Reservation Expiration Date:** The upfront rebate reservation expires after **180 calendar days** from the date MEA notifies the applicant that the application was “Step 1 Approved” and funding was reserved. Before the expiration date of the upfront rebate reservation, the solar PV system must be installed and have utility Permission to Operate (PTO) and the applicant must submit the application for “Step 2” to request a rebate payment via the My MEA portal. Otherwise, the upfront rebate reservation expires and the application is rejected.
- 11.8.1. **Upfront Rebate Reservation Extension Policy:** MEA may issue an extension to this deadline for circumstances that are outside of the applicant’s control, or for good cause shown.
- Note:** The applicant must submit a request for extension in the My MEA online application portal, with proper written justification, to MEA **at least 30 days before the Upfront Rebate Reservation Expiration Date**, as described in Section 13 “Application Components: Rebate Reservation Extension Request.” Submission of a request for an extension does not guarantee that MEA will provide an extension.
- 11.9. **Complete Application for Payment Request:** A complete, accurate, and signed “Step 2 application” requesting rebate payment must be submitted to MEA after the solar PV system is installed and has utility Permission to Operate.
- 11.10. **Solar Renewable Energy Credits (SREC) Certification:** The solar PV system must be certified or must have a pending application for certification under [Maryland’s SREC Program](#)⁹, administered by the Maryland Public Service Commission. The solar system must not be eligible for the [District of Columbia SREC Program](#)¹⁰.
- 11.11. **Solar PV System Ownership:** The homeowner must either (1) own the solar PV system through cash purchase or financing, or (2) the solar PV

⁹ psc.maryland.gov/regulated-utilities/electricity/renewable-energy/solar-renewable-energy-certification/

¹⁰ dcpsc.org/Utility-Information/Electric/RPS.aspx

system must benefit the homeowner through a third-party solar PV lease agreement or power purchase agreement.

- 11.12. **Project Work Restriction:** An application for an MSAP rebate must be submitted to MEA, and MEA must issue a Step 1 Upfront Rebate Reservation to the applicant before the solar PV system can be installed.
- 11.13. **Solar PV Purchase Agreements (Outright or with Loan Financing):** If the homeowner purchases the solar PV system, the solar PV system must be paid-in-full before the approval of the rebate for payment. If the solar PV system purchase is financed, the application must include a fully executed financing agreement before the approval of the rebate for payment.
- 11.14. **Solar Power Purchase Agreements and Lease Agreements:** The third-party solar PV agreement must specify that the third-party owns the solar PV system and that the homeowner is either a purchaser of the power that the solar PV system produces (PPA) or a lessee of the solar PV system (solar lease).
- 11.15. If MEA determines that any activity undertaken violates or conflicts with the program requirements established in this FOA, MEA may rescind the rebate or take any other appropriate action, as determined by MEA.
12. **Required Application Components: Step 1 Upfront Rebate Reservation Request**
To receive a rebate, an applicant must include the following components. Failure to submit any of the required components may delay consideration of an application and result in rejection of the application. Each application to the Program must include the following:
- 12.1. **Application:** The applicant must provide a complete and accurate upfront rebate reservation request to MEA through the My MEA online application portal and receive MEA approval prior to proceeding with the solar PV installation.
- 12.2. **Self-Verification of Minimum Eligibility:**

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- 12.2.1. The applicant must electronically sign an attestation of the following as part of the My MEA online application:
- 12.2.1.1. I have reviewed the Fossil Fuel Policy.
 - 12.2.1.2. I have reviewed all requirements of this program, as specified in this Funding Opportunity Announcement.
 - 12.2.1.3. To the best of my knowledge, all information provided in this application is complete, accurate, and true, and all work performed pursuant to a rebate shall comply with the terms and conditions of the Program, the Fossil Fuel Policy, and all applicable local, state, and federal laws, regulations, and building codes.
 - 12.2.1.4. I understand that any delinquency on State debt may result in rebate payments being intercepted by the Comptroller of Maryland after the rebate is approved for payment by the Maryland Energy Administration (MEA). MEA is not able to answer questions about this process. For more information, see the Liability Offset section of the [Compliance FAQs - Taxpayer Services](#) from the Comptroller of Maryland.¹¹
- 12.3. **IRS Form W9:** The applicant must upload a complete, accurate, and signed IRS Form W9 for the individual or organization that will be receiving the rebate.
- 12.3.1. **Rebate recipient is an individual:** The IRS Form W9 name, address, and Social Security Number (“SSN”) will be used to approve the rebate. The rebate recipient’s name and address provided on the IRS Form W-9 and on the application must match, and the address must be the billing address (rather than the project installation address or mailing address, if different). A blank copy of the most recent IRS Form W9 can be found on the [IRS Form W9](#)

¹¹services.marylandcomptroller.gov/taxes/en/compliance-faqs?id=kb_article_view&sysparm_article=KB0010052

[webpage](#)¹².

- 12.3.2. **Rebate recipient is an organization:** The IRS Form W9 organization name, address, and employer identification number (“EIN”, sometimes referred to as a “Taxpayer Identification Number,” or “TIN”) will be used to approve the rebate. The rebate recipient’s name and address provided on the IRS Form W-9 and on the application must match, and the address must be the billing address (rather than the project installation address or mailing address, if different). A blank copy of the most recent IRS Form W9 can be found on the [IRS Form W9 webpage](#)¹³.
- 12.3.3. If during payment processing a discrepancy is identified between the IRS Form W-9 provided by the applicant and information in the State of Maryland’s financial system, additional information or documentation (e.g., a copy of a driver’s license or state identification card) may be requested prior to payment being able to be issued.
- 12.4. **Property Ownership Documentation:** The applicant must demonstrate property ownership by uploading a printout from the Maryland Department of Assessments and Taxation [Real Property Data Search](#), deed, property tax bill, or other comparable documentation.
- 12.5. **Executed Solar PV Agreement:** The applicant must upload a fully-executed solar PV system agreement, between the MSAP Participating Contractor and the homeowner (“Executed Solar PV Agreement”). The execution date of the Solar PV Agreement must be no earlier than **90 days** before the date the application for an upfront rebate reservation is submitted and must be **after April 17, 2026**. The Executed Solar PV agreement must be signed by both parties and must, at a minimum, contain all information, terms, and disclosures required by the Maryland Solar Access Program Authorizations & Disclosures Form and Maryland Solar Access Program Consumer Protection Policy.. The terms

¹² irs.gov/forms-pubs/about-form-w-9

¹³ irs.gov/forms-pubs/about-form-w-9

and conditions of the executed solar PV agreement must not violate or conflict with any terms and conditions of the Program or any applicable local, state, and federal laws, regulations, and building codes.

- 12.6. **Signed MSAP Authorizations & Disclosures Form:** The applicant must upload a complete and accurate MSAP Authorizations and Disclosures Form. The form must be **signed by** a representative of the MSAP Participating Contractor, a representative of the Authorized Seller (if different from the MSAP Participating Contractor), and by the homeowner.

12.6.1. This form has 4 sections:

12.6.1.1. **Section 1: Self Affirmation of Household Income**

Eligibility: Certifies that the homeowner has accurately reported household income and meets income-eligibility requirements based on provided information.

12.6.1.2. **Section 2: Solar PV Agreement Disclosures:** Summarizes key terms, costs, and conditions of the solar PV agreement.

12.6.1.3. **Section 3: Applicant & Rebate Recipient Designations:**

12.6.1.3.1. Identifies whether the homeowner or the MSAP Participating Contractor is submitting the MSAP application. If applicable, provides authorization for the MSAP Participating Contractor to submit the application on behalf of the homeowner. This includes the authorization of sharing personal identifying information such as social security numbers.

12.6.1.3.2. Identifies whether the MSAP rebate will be paid to the homeowner or paid to the MSAP Participating Contractor. If applicable, provides authorization for the State of Maryland to disburse the rebate payment to the MSAP Participating Contractor.

12.6.1.4. **Section 4: Acknowledgements:** The homeowner, the MSAP Participating Contractor, and the Authorized Seller (if

different from the MSAP Participating Contractor) each acknowledge they have reviewed and understand the MSAP Authorizations & Disclosures Form, the terms of the solar PV contract, consumer rights, responsibilities, and financial obligations related to the solar PV system. The MSAP Participating Contractor acknowledges responsibility for compliance with the terms and conditions of the Program, including the MSAP Consumer Protection Policy, the Fossil Fuel Policy, and all applicable local, state, and federal laws, regulations, and building codes.

- 12.6.2. There are 3 versions of this form. The applicant should select which form to use based on the type of solar PV contract:
- 12.6.2.1. ***The MSAP Authorizations & Disclosures Form - Solar PV System Purchase (Outright or with Loan Financing)*** is provided as FOA Attachment C1 and is available to download from the [MSAP program webpage](#).
 - 12.6.2.2. ***The MSAP Authorizations & Disclosures Form - Lease Agreement*** is provided as FOA Attachment C2 and is available to download from the [MSAP program webpage](#).
 - 12.6.2.3. ***The MSAP Authorizations & Disclosures Form - Power Purchase Agreement*** is provided as FOA Attachment C3 and is available to download from the [MSAP program webpage](#).
- 12.7. **Maximum Offer Calculator:** The applicant must upload a complete and accurate MSAP Maximum Offer Calculator to demonstrate compliance with the Minimum Benefits Requirements to the Consumer, as described in Appendix 1 of the MSAP Consumer Protection Policy.
- 12.7.1. The applicant must utilize the most recent version of Maximum Offer Calculator. *The MSAP Maximum Offer Calculator* (Excel file) is provided as FOA Attachment D and is available to download from the [MSAP Program Webpage](#).

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- 12.7.2. *How to Use the MSAP Maximum Offer Calculator* is provided as FOA Attachment E and is available to download from the [MSAP Program Webpage](#).
- 12.8. **District of Columbia Solar Renewable Energy Credit (SREC)**
Eligibility: The solar PV system must not be eligible for the [District of Columbia SREC Program](#). The applicant must use the [Cross Jurisdictional Feeders Pepco Arc GIS tool](#)¹⁴ to verify ineligibility for DC SRECs.
13. **Required Application Components: Rebate Reservation Extension Request (if applicable)**
The upfront rebate reservation expires after **180 calendar days** from the date MEA notifies the applicant that the application was “Step 1 Approved” and funding was reserved. If an extension is needed, the applicant must submit a request for extension in the My MEA online application portal, with proper written justification, to MEA at least 30 days before the Upfront Reservation Expiration Date. Extensions are awarded for reasons outside of the homeowner’s or their MSAP Participating Contractor’s control. Submission of a rebate reservation extension request does not guarantee that MEA will provide an extension. The request for an extension may result in a rejected application if the extension request is denied, and the applicant may choose to reapply. The following application components are required with a rebate reservation extension request:
- 13.1. A detailed justification outlining the reason for extension (e.g., permitting delays, inspection delays, interconnection delays, etc). Include as much relevant information as possible to help support your request.
14. **Required Application Components: Rebate Reservation Modification Request (if applicable)**
If the terms of a solar PV agreement change in any way, the applicant must submit a request for rebate reservation modification in the My MEA online application portal **before installation** of the solar PV system. Submission of a request for rebate reservation modification does not guarantee that MEA will approve the rebate reservation modification.

¹⁴arcgis.com/apps/mapviewer/index.html?webmap=63f5ed7142a04d2486b75434511855b7&extent=-77.1523,38.7146,-76.7571,38.9205

The request may result in a rejected application and the applicant may choose to reapply. MEA will reject a request for modification and require a new application for changes that include, but are not limited to: changing MSAP Participating Contractor, solar PV agreement type, project location, or funding recipient.

The following application components are required with a rebate reservation modification request:

- 14.1. **Change Order or New Executed Solar PV Agreement:** The applicant must upload a new executed solar PV agreement or change order. The new executed Solar PV agreement or change order contract must be signed by the homeowner and the MSAP Participating Contractor. The terms and conditions of the new executed Solar PV agreement must not violate or conflict with the terms and conditions of the Program or any applicable local, state, and federal laws, regulations, and building codes.
 - 14.2. **Signed MSAP Authorizations & Disclosures Form:** The applicant must upload an updated MSAP Authorizations & Disclosures Form. The form must be **signed by** a representative of the MSAP Participating Contractor, a representative of the MSAP Authorized Seller (if different from the MSAP Participating Contractor), and by the homeowner. *The MSAP Authorizations & Disclosures Form* is provided as FOA Attachment C and is available to download from the [MSAP program webpage](#).
 - 14.3. **Maximum Offer Calculator:** The applicant must upload an updated copy of the MSAP Maximum Offer Calculator to demonstrate compliance with the Minimum Benefits Requirements to the Consumer, as described in Appendix 1 of the MSAP Consumer Protection Policy. *The MSAP Maximum Offer Calculator* (Excel file) is provided as FOA Attachment D and is available to download from the [MSAP Program Webpage](#). *How to Use the MSAP Maximum Offer Calculator* is provided as FOA Attachment E and is available to download from the [MSAP Program Webpage](#).
 15. **Required Application Components: Step 2: Request for Rebate Payment**
To receive a rebate, an applicant must include the following components. Failure
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to submit any of the required components may result in the application being considered incomplete resulting in the delay or rejection of the rebate application. Each application to the Program must include the following:

- 15.1. **Application:** The applicant must provide a complete and accurate rebate payment request from MEA through the My MEA online application portal.
- 15.2. **Self-Verification of Minimum Eligibility:**
 - 15.2.1. The applicant must electronically sign an attestation of the following as part of the My MEA online application:
 - 15.2.1.1. I have reviewed the Fossil Fuel Policy.
 - 15.2.1.2. I have reviewed all requirements of this program, as specified in this Funding Opportunity Announcement.
 - 15.2.1.3. To the best of my knowledge, all information provided in this application is complete, accurate, and true, and all work performed pursuant to a rebate shall comply with the terms and conditions of the Program, the Fossil Fuel Policy, and all applicable local, state, and federal laws, regulations, and building codes.
 - 15.2.1.4. I understand that any delinquency on State debt may result in rebate payments being intercepted by the Comptroller of Maryland after the rebate is approved for payment by the Maryland Energy Administration (MEA). MEA is not able to answer questions about this process. For more information, see the Liability Offset section of the [Compliance FAQs - Taxpayer Services](#) from the Comptroller of Maryland.¹⁵
- 15.3. **Permission to Operate (PTO):** The applicant must upload documentation from the utility that gives the solar PV system permission to operate. This documentation must be dated after the Rebate Reservation date. Systems installed prior to a Rebate Reservation are ineligible for a rebate.

¹⁵services.marylandcomptroller.gov/taxes/en/compliance-faqs?id=kb_article_view&sysparm_article=KB0010052

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- 15.4. **Demonstration of Financial Obligations:** Applicants must upload documentation demonstrating any financial obligations required according to the executed Solar PV Agreement at the time of solar PV system installation and interconnection. Proof of financial obligations met could include:
- 15.4.1. Paid-in-full invoices for any payments or deposits due at the time of install or due at the time of interconnection;
 - 15.4.2. Financing or solar PV agreements for future payment obligations not yet due.
- 15.5. **Solar Renewable Energy Credits (SREC) Certification:** the applicant must upload documented evidence of one of the following:
- 15.5.1. The solar PV system is certified under the [Maryland SREC Program](#), administered by the Maryland Public Service Commission as evidenced by the state-issued Letter Order containing the Maryland SREC certification number; OR¹⁶
 - 15.5.2. The solar PV system has an application pending for certification under the Maryland SREC Program as evidenced by the submission confirmation email showing the application has been successfully submitted, containing the application number.
16. **Review Process:**
- 16.1. MEA will evaluate each application. The evaluation includes review steps described below.
 - 16.1.1. **Program Staff Eligibility Review:** The MEA Program Staff reviews the application for eligibility according to this FOA.
 - 16.1.2. **Missing Information Policy:** MEA will electronically notify the designated primary contact if an application requires additional information, additional documentation, or documentation revisions.

¹⁶<https://psc.maryland.gov/regulated-utilities/electricity/renewable-energy/solar-renewable-energy-certification/>

The applicant, or designated primary contact, must submit the missing information or documentation within fourteen (14) calendar days after notification by MEA through the My MEA online application portal following instructions detailed in Section 18 “Application Submission Instructions.” Failure to submit the requested information within the 14 day deadline may result in a rejected application. Applicants may choose to reapply.

17. Payment of Rebate:

- 17.1. MEA encourages applicants to complete [Electronic Funds Transfer/ACH for Vendors form](#)¹⁷ to receive rebate payments electronically and ensure the secure transmission of rebate funds via the submission methods outlined in the X-10 form. ACH/Direct Deposit Authorization for Vendor Payment Form X-10 cannot be sent to MEA. Failure to register for electronic payment may result in payment being delayed.
- 17.2. **1099-G form:** Rebates issued by the State of Maryland may be taxable and may result in the issuance of a 1099-G form to the rebate recipient. As the MEA is unable to give tax advice, any tax-related questions should be directed toward a qualified tax professional.

18. Application Submission Instructions:

- 18.1. Applications must be submitted using the My MEA online application portal. Applications submitted via email will not be accepted.
- 18.1.1. Applicants are required to submit an application for an upfront rebate reservation before installation (Step 1), and a rebate payment request after installation and interconnection (Step 2).
- 18.1.2. If needed, applicants are required to submit through the My MEA portal: (a) missing information or documentation, (b) a rebate reservation extension request, or (c) a rebate reservation modification request.

¹⁷ <https://www.marylandcomptroller.gov/state-agencies/accounting/eft-ach-for-vendors.html>

18.2. To apply using My MEA for an upfront rebate reservation (Step 1):

18.2.1. Navigate to the My MEA Portal [here](#)¹⁸ and select ‘Login’ on the top right of the page.

18.2.2. Create an account by following the instructions on the page.

18.2.2.1. The type of account used for submitting the application should reflect the desired option for participating in the program as detailed in Section 4 of this FOA. You will receive a welcome email once your account is created.

18.2.2.1.1. **Option 1: The homeowner creates a “Resident” account through the My MEA online application portal.** The homeowner submits an MSAP application. The homeowner is designated as the recipient of the MSAP rebate payment.

18.2.2.1.2. **Option 2: The MSAP Participating Contractor creates a “Contractor” account** through the My MEA online application portal (or logs in with their existing account). The MSAP Participating Contractor submits an MSAP application on behalf of the homeowner. **The homeowner is designated as the recipient of the MSAP rebate payment.**

18.2.2.1.3. **Option 3: The MSAP Participating Contractor creates a “Contractor” account through the My MEA online application portal** (or logs in with their existing account). The MSAP Participating Contractor submits an MSAP application on behalf of the homeowner. **The MSAP Participating Contractor is designated as the recipient of the MSAP rebate payment and passes through the benefits to the**

¹⁸ [Apply for a program at mea.maryland.gov](https://mea.maryland.gov)

homeowner by discounting the cost of the solar PV system installation.

- 18.2.3. Click the 'View More Details' button from the main page to access the MSAP Program details page.
 - 18.2.4. Click the 'Open MSAP Application Portal' next to the Start a New Step 1 Application at the top of the details page to begin your MSAP Step 1 rebate reservation application
 - 18.2.5. Complete the application with the required information using the information listed in the solar PV agreement. An application can be saved for later.
 - 18.2.6. Upload all the required documents.
 - 18.2.7. Applicants can track application status in the portal and may receive update emails as necessary.
- 18.3. To apply using My MEA for a rebate payment request (Step 2):**
- 18.3.1. Log into your My MEA account. The account used for the Step 2 rebate payment request must be the same account used to submit the Step 1 rebate reservation;
 - 18.3.2. Click the 'View More Details' button from the main page to log in to your account and access the MSAP Program details page.
 - 18.3.3. Click the 'Open MSAP Portal' next to Continue an Application or begin your Step 2 rebate payment application
 - 18.3.4. Click 'Start Application' to begin your MSAP Step 2 rebate payment request application.
 - 18.3.5. Complete the application with the required information using the information listed in the solar PV agreement. An application can be saved for later.
 - 18.3.6. Upload all the required documents.
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18.3.7. Applicants can track application status in the portal and may receive update emails as necessary.

18.4. To submit using My MEA (a) missing information or documentation, (b) a rebate reservation extension request, or (c) a rebate reservation modification request:

18.4.1. Navigate to the My MEA Portal [here](#)¹⁹ and select 'Login' on the top right of the page.

18.4.2. Click the 'View More Details' button from the main page to access the MSAP Program details page.

18.4.3. Click "Continue" under "Manage My Application" to submit missing documents , request an extension, or request a reservation modification. ,.

18.4.4. To submit Missing Information select 'Provide Missing Information to my Submitted Application.'

18.4.5. To submit an Extension Request select 'Request an Extension'

18.4.6. To submit a Reservation Modification select 'Request a Modification to my Approved Application.'

19. Additional Rebate Terms and Conditions:

19.1. MEA Access to Project Site:

19.1.1. Upon reasonable notice, a rebate recipient shall make the project site available to MEA or its representatives for at least three years from the date of payment to enable verification that project requirements are fully satisfied or to evaluate the effectiveness of the Program.

19.1.2. If the project site is controlled by a third party, for at least three years and upon reasonable notice the rebate recipient shall be

¹⁹ [Apply for a program at mea.maryland.gov](https://mea.maryland.gov)

responsible for obtaining written permission from the third party to allow MEA access to the project site.

- 19.2. **Location within Maryland:** The project must be located in Maryland.
- 19.3. **Nondiscrimination Provision:** A business applicant must comply with the nondiscrimination provisions of federal and Maryland law and certifies that its Constitution, by-laws, or policies prohibit illegal discrimination.
- 19.4. **Compliance with Relevant Certifications, Licenses, And Requirements**
- 19.4.1. The rebate recipient shall be responsible for compliance with the following:
- 19.4.1.1. All work performed for the project shall be carried out by staff and contractors holding all necessary Maryland certifications and licenses. Any business or non-profit organization operating in Maryland with which the rebate recipient contracts or partners to carry out the purposes of the project shall be registered and in good standing with the Maryland State Department of Assessments and Taxation, if applicable.
- 19.4.2. All work performed for the project shall comply with all applicable local, State, and federal building codes and other applicable laws and regulations.
- 19.5. **False Statement or Report:** A person may not knowingly make or cause to be made any false statement or report in any document required to be furnished by MEA in relation to the Program. For a SEIF-funded program, any violation of this provision is a misdemeanor and on conviction is subject to a fine not exceeding \$50,000.00 or imprisonment not exceeding 1 year or both, as specified in State Government Article §9-20B-11 of the Annotated Code of Maryland.

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- 19.6. **Maryland Saved Harmless:** To the extent allowed by Maryland law, and subject to appropriations if applicable, the rebate recipient agrees to defend, indemnify, and hold MEA harmless from and against any and all damages, claims, lawsuits, actions, and reasonable out-of-pocket costs and expenses, in whatever form, arising from or related to the rebate. MEA expressly reserves the right of any immunity MEA or its employees may possess under State or federal law.
- 19.7. **Environmental Standards and Liability:** As relevant to the project, the rebate recipient shall ascertain and comply with all applicable Environmental Standards, monitor compliance, and immediately halt and correct any incident of non-compliance.
- 19.8. **Maryland Public Information Act; Use of Project Information:** In accordance with Section 4-501(c)(3) of the General Provisions Article of the Annotated Code of Maryland, MEA is required to advise applicants of the following:
- 19.8.1. In accordance with Section 4-501(c)(3) of the General Provisions Article of the Annotated Code of Maryland, MEA is required to advise Applicants of the following:
 - 19.8.2. The information being requested by the Application is necessary to document the completion of the project and to ensure installation of a qualifying solar PV system.
 - 19.8.3. Failure to provide all required information will result in cancellation of your Rebate application and ends any obligation to you under this program.
 - 19.8.4. Upon submission for payment, some of this information will be provided to other agencies of the State to process the payment of the Rebate.
 - 19.8.5. Unless otherwise provided by law or court order, portions of the information provided by an applicant may be subject to disclosure upon request for inspection under Maryland's Public Information
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Act. To the extent permitted by law, personal information will not be disclosed except for the purpose of processing a rebate application.

- 19.9. **Project Location Workforce Requirement for SEIF-funded Rebates:** A SEIF-funded rebate shall comply with State Government Article § 9-20B-05, Annotated of Maryland, which requires that at least 80 percent of workers participating in a project or program that receives money from the SEIF must reside within 50 miles of the project or program. As the Program is a statewide program, MEA will determine compliance based on whether at least 80 percent of worksite workers reside in Maryland, or within 50 miles of Maryland's borders.
- 19.10. **Maryland Law Prevails:** The internal laws of Maryland shall govern the interpretation and enforcement of the rebate, except for any choice of law provisions utilized by Maryland.
- 19.11. MEA does not provide tax information or tax advice. Questions should be directed to a qualified tax professional.
- 19.12. If MEA determines that any activity is inconsistent with the Program terms and conditions, MEA may rescind the rebate or take any other appropriate action, as determined by MEA.
20. **Questions:**
Applicants can direct questions not answered by this FOA to MEA by sending an email to solaraccess.mea@maryland.gov.
21. **Attachments:**
- 21.1. Attachment A: MSAP Consumer Protection Policy
- 21.2. Attachment B: Guidance for Calculating Household Annual Gross Income: Allowable Income and Excluded Income
- 21.3. Attachment C1: The MSAP Authorizations & Disclosures Form - Solar PV System Purchase (Outright or with Loan Financing)



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- 21.4. Attachment C2: The MSAP Authorizations & Disclosures Form - Solar PV System Lease Agreement
 - 21.5. Attachment C3: The MSAP Authorizations & Disclosures Form - Solar PV System Power Purchase Agreement
 - 21.6. Attachment D: The MSAP Maximum Offer Calculator
 - 21.7. Attachment E: How to Use the MSAP Maximum Offer Calculator
 - 21.8. Attachment F: MEA's Fossil Fuel Policy