

Attachment C2: Maryland Solar Access Program Authorizations & Disclosures Form

Lease Agreements

Fiscal Year 2027 Form

Issued: 7.29.2026

Modified: Not applicable

The MSAP Authorizations & Disclosures Form is a required application document, as described in Section 12.6 of the Funding Opportunity Announcement. The form serves four (4) sections:

1. **Section 1: Self-Affirmation of Household Income Eligibility:** Certifies that the homeowner has accurately reported household income and meets income-eligibility requirements based on provided information.
2. **Section 2: Solar PV Agreement Disclosures:** Summarizes key terms, costs, and conditions of the solar PV agreement.
3. **Section 3: Applicant & Rebate Recipient Designations:**
 - Identifies whether the homeowner or the MSAP Participating Contractor is submitting the MSAP application. If applicable, provides authorization for the MSAP Participating Contractor to submit the application on behalf of the homeowner.
 - Identifies whether the MSAP rebate will be paid to the homeowner or paid to the MSAP Participating Contractor. If applicable, provides authorization for the State of Maryland to disburse the rebate payment to the MSAP Participating Contractor.
4. **Section 4: Acknowledgements:** The homeowner, the MSAP Participating Contractor, and the Authorized Seller (if different from the MSAP Participating Contractor) each

acknowledge they have reviewed and understand the MSAP Authorizations & Disclosures Form, the terms of the solar PV agreement, consumer rights, responsibilities, and financial obligations related to the solar PV system. The MSAP Participating Contractor acknowledges responsibility for compliance with the terms and conditions of the Program, including the Fossil Fuel Policy, and all applicable local, state, and federal laws, regulations, and building codes.

Section 1: Homeowner Self Affirmation of Household Income Eligibility

The following section certifies that the homeowner has accurately reported household income and meets income-eligibility requirements based on provided information. For additional guidance please refer to *The Guidance for Calculating Household Annual Gross income: Allowable Income and Excluded Income* provided as Attachment B of the Program Funding Opportunity Announcement.

Household Size	Maximum Gross Yearly Income ¹
1	\$136,785
2	\$156,375
3	\$175,875
4	\$195,375
5	\$211,035
6	\$226,695
7	\$242,340
8	\$257,910

A. Homeowner Self-Affirmation of Household Income Eligibility

Household Size	
Combined Household Gross Income	
I, _____, hereby confirm that the household information provided is complete, accurate, and true.	

¹ <https://dhcd.maryland.gov/HousingDevelopment/Documents/prhp/2025-MD-Income-Limits.pdf>

Signature:	Date:
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Section 2: Solar PV Agreement Disclosures

The following section summarizes key terms, costs, and conditions of the solar PV agreement.

A. Homeowner Information

Full Legal Name	
Installation Address	
Mailing Address (If different from above)	
Phone	
Email	

B. MSAP Participating Contractor

The MSAP Participating Contractor is the prime contractor that is responsible for compliance with the terms and conditions of the MSAP program – including the MSAP Consumer Protection Policy, the Fossil Fuel Policy, and all applicable local, state, and federal laws, regulations, and building codes. The MSAP Participating Contractor must be approved by MEA and listed on the FY27 MSAP Participating Contractor List at the time the application is submitted for an upfront rebate reservation request (Step 1).

Legal Business Name	
Trade Name or DBA Name	
Address	
Primary Point of Contact Full Name	
Phone	

Email	
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C. Authorized Seller (If different from MSAP Participating Contractor)	
MSAP Participating Contractors may employ salespeople in-house or may work with authorized 3rd party sellers. The MSAP Participating Contractor and their authorized sellers must be listed on the FY27 MSAP Participating Contractor List at the time that the application is submitted for an upfront rebate reservation request (Step 1).	
Legal Business Name	
Tradename or DBA Name	
Address	
Primary Point of Contact Full Name	
Phone	
Email	

D. Authorized Installation Subcontractor (If different from MSAP Participating Contractor)	
MSAP Participating Contractors may employ solar installation workers in-house or may subcontract installation of the solar PV system to another contractor. The MSAP Participating Contractor and their installation subcontractors must be listed on the FY27 MSAP Participating Contractor List at the time that the application is submitted for an upfront rebate reservation request (Step 1).	
Legal Business Name	
Tradename or DBA Name	
Address	
Primary Point of Contact Full Name	
Phone	

Email	
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E. Solar Lease Provider (If different from MSAP Participating Contractor)

MSAP Participating Contractors may work with authorized 3rd party solar lease providers. The MSAP Participating Contractor must identify their 3rd party solar lease providers through the MSAP Participating Contractor Application and provide MEA with documentation of each provider's relevant certifications, licenses, and insurance. If an MSAP Authorized Lease Provider is involved in a project, the MSAP Participating Contractor and their MSAP Authorized Lease Provider must be listed on the FY27 MSAP Participating Contractor List at the time that the application is submitted for an upfront rebate reservation request (Step 1) and their information must be disclosed here:

Legal Business Name	
Tradename or DBA Name	
Address	
Primary Point of Contact Full Name	
Phone	
Email	

F. Solar System Information

Solar System Nameplate Capacity (kW DC)	
System location	☐ Ground-Mounted ☐ Roof-Mounted
Estimated annual electricity production decrease due to degradation / natural aging of the system	
Estimated system lifetime	
Will the local utility credit the system for the excess energy the system generates?	☐ Yes ☐ No
Will the solar pv system be paired with a battery	☐ Yes ☐ No

energy storage system (BESS)?	
If yes, BESS system capacity (kWh)	
Will a wildlife barrier (also known as a critter guard) be installed with the solar system?	☐ Yes ☐ No, homeowner understands the risk and affirmatively waived

NOTE: It is important to understand that utility rates may go up or down, and actual savings may vary. Historical data are not necessarily representative of future results. You may contact your local utility or the Public Service Commission for further information regarding rates.

G. Maximum Offer Calculator Inputs			
The inputs entered here must match the MSAP Maximum Offer Calculator uploaded to the application, in order to demonstrate compliance with the Minimum Benefits Requirements to the Consumer, as described in Appendix 1 of the MSAP Consumer Protection Policy. The applicant must utilize the most recent version of Maximum Offer Calculator. The Maximum Offer Calculator (Excel file) and the "How to Use the Maximum Offer Calculator" guide are available to download from the MSAP Program Webpage.²			
Utility Service Area			
Lease Term (months and/or years, for a 25-Year Maximum)		Annual Escalation Rate [%/yr] (if there is no escalator, enter 0%)	
First-year monthly lease payment (as appears on the contract) [\$ /mo]		Final Payment Amount Due (as appears on the contract) [\$ /mo]	
First-Year Projected Total PV Generation [kWh]			
Total Project Cost (Total net cost of the system after any incentives, discounts, or rebates have been applied, as appears on the contract) [\$]			
Non-solar costs (Enter \$0 if all costs are			

² <https://energy.maryland.gov/residential/Pages/incentives/Maryland-Solar-Access-Program.aspx>

solar-related. Enter the total non-solar dollar amount and list the specific measures defined as “non-solar costs”, e.g. enter “\$2,885 for EV charger.” For more information see the <i>How to Use the Maximum Offer Calculator</i>) [\$]	
MEA rebate amount to the homeowner (enter \$0 if the rebate is authorized to the MSAP Participating Contractor instead) [\$]	

H. Maximum Offer Calculator Outputs	
The output entered here must match the MSAP Maximum Offer Calculator uploaded to the application, in order to demonstrate compliance with the Minimum Benefits Requirements to the Consumer, as described in Appendix 1 of the MSAP Consumer Protection Policy. The applicant must utilize the most recent version of Maximum Offer Calculator. The Maximum Offer Calculator (Excel file) and the "How to Use the Maximum Offer Calculator" guide are available to download from the MSAP Program Webpage.³	
Lease rate subject to MEA’s minimum benefits policy (for comparison with Maximum Offer) [\$ /kWh]	
Maximum Offer: First-Year Lease Rate subject to MEA's policy [\$ /kWh]	
Is the Solar PV lease in compliance with Appendix 1 of the FY27 Consumer Protection Policy: Minimum Benefits to the Consumer?	☐ Yes ☐ No

I. Transferring your Lease or Selling your Home	
If you sell your home you: ☐ May ☐ May Not transfer your lease to the purchaser(s) of your home	If you sell your home you: ☐ Are ☐ Are Not permitted to move your system to your new home

³ <https://energy.maryland.gov/residential/Pages/incentives/Maryland-Solar-Access-Program.aspx>

J. Interconnection	
Who is responsible for submitting the interconnection agreement?	☐ Homeowner ☐ MSAP Participating Contractor

K. Maintenance, Warranties, and Guarantees	
Identify the page and section number of the contract that provides information about the warranty.	
Who is the responsible party for any warranties?	
Is the minimum warranty period for workmanship 10 years or longer?	☐ Yes ☐ No Warranty Term (years): _____
Is the minimum manufacturer material warranty period for Solar PV modules 25 years or longer?	☐ Yes ☐ No Warranty Term (years): _____
Is the minimum manufacturer material warranty period for inverters 10 years or longer?	☐ Yes ☐ No Warranty Term (years): _____
Did the MSAP Participating Contractor or MSAP Authorized Seller discuss the warranties?	☐ Yes ☐ No
Did the MSAP Participating Contractor or MSAP Authorized Seller disclose roof inspections, repairs, and warranties?	☐ Yes ☐ No
Did the MSAP Participating Contractor or MSAP Authorized Seller discuss shading impacts on system performance?	☐ Yes ☐ No
Did the MSAP Participating Contractor or MSAP Authorized Seller discuss the condition of the roof and the potential need to remove and reinstall the array if repair or replacement of the roof is needed?	☐ Yes ☐ No
Has the MSAP Participating Contractor or MSAP Authorized Seller explained Solar Renewable Energy Credits (SRECs) and discussed participating in the Maryland Solar Renewable	☐ Yes ☐ No

Energy Credit market?	
Who is assigned to receive the SRECs for the solar PV system?	☐ Homeowner ☐ MSAP Participating Contractor

L. Additional Comments or Information

M. MSAP Participating Contractor Acknowledgement of Section 2: Solar PV Agreement Disclosures	
I, _____, hereby confirm that Section 2: Solar PV Agreement Disclosures, to the best of my knowledge, is complete, accurate, and true.	
Signature:	Date:
MSAP Participating Contractor:	

N. MSAP Authorized Seller Acknowledgement of Section 2: Solar PV Agreement Disclosures (if different from MSAP Participating Contractor)	
I, _____, hereby confirm that Section 2: Solar PV Agreement Disclosures, to the best of my knowledge, is complete, accurate, and true.	
Signature:	Date:
MSAP Authorized Seller:	

O. Homeowner Acknowledgment of Section 2: Solar PV Agreement Disclosures	
I, _____, hereby confirm that I have received and understand the information disclosed in Section 2: Solar PV Agreement Disclosures.	
Signature:	Date:

Section 3: Applicant & Rebate Recipient Designations

The following section:

- Identifies whether the homeowner or the MSAP Participating Contractor is submitting the MSAP application. If applicable, provides authorization for the MSAP Participating Contractor to submit the application on behalf of the homeowner. This includes the authorization of sharing personal identifying information such as social security numbers.
- Identifies whether the MSAP rebate will be paid to the homeowner or paid to the MSAP Participating Contractor. If applicable, provides authorization for the State of Maryland to disburse the rebate payment to the MSAP Participating Contractor.

A. Homeowner Authorizations of Applicant & Rebate Recipient Designations

Option 1 (homeowner is submitting the application):

The homeowner creates a “Resident” account through the MyMEA online application portal. The homeowner submits an MSAP application. The homeowner is designated as the recipient of the MSAP rebate payment.

☐ I elect to submit the MSAP application on my own behalf, through the MSAP portal resident login

☐ I elect to receive the MSAP rebate payment directly

Option 2 (contractor is submitting the application; homeowner will receive the rebate payment):

The MSAP Participating Contractor creates a “Contractor” account through the MyMEA online application portal (or logs in with their existing account). The MSAP Participating Contractor submits an MSAP application on behalf of the homeowner. The homeowner is designated as the recipient of the MSAP rebate payment.

To proceed with Option 2, the homeowner must authorize the MSAP Participating Contractor to submit the application on their behalf.

☐ I authorize the following MSAP Participating Contractor to submit the MSAP application on my behalf, through the MSAP portal contractor login:

MSAP Participating Contractor Legal Business

Name: _____

☐ I elect to receive the MSAP rebate payment directly

Option 3 (contractor is submitting the application and will receive the rebate payment): The MSAP Participating Contractor creates a “Contractor” account through the MyMEA online application portal (or logs in with their existing account). The MSAP Participating Contractor submits an MSAP application on behalf of the homeowner. The MSAP Participating Contractor is designated as the recipient of the MSAP rebate payment and passes through the benefits to the homeowner by discounting the cost of the solar PV system installation. To proceed with Option 3, the homeowner must authorize the MSAP Participating Contractor to submit the application on their behalf and the homeowner must authorize the State of Maryland to disburse the rebate payment to the MSAP Participating Contractor.	☐ I authorize the following MSAP Participating Contractor to submit the MSAP application on my behalf, through the MSAP portal contractor login: MSAP Participating Contractor Legal Business Name: _____ ☐ I authorize the State of Maryland to disburse the rebate payment to the MSAP Participating Contractor MSAP Participating Contractor Legal Business Name: _____	
I, _____, hereby confirm that I have reviewed and understand the rebate recipient designation selected above. I understand that, if I authorize payment to the Participating Contractor, the rebate will be issued directly to the contractor named above. I further understand that MEA is not responsible for any tax implications associated with payment assignment or for delays caused by inaccurate or inconsistent name information.		
Signature:	Date:	

Section 4: Acknowledgements

The following section requires acknowledgments by the Homeowner, the Sales Representative, and the MSAP Participating Contractor.

A. Sales Representative Acknowledgment

Upon submitting this form, I, _____, affirm the following:

1. I have reviewed and explained this form to the Homeowner.
2. I have reviewed and explained the terms of the solar PV agreement to the Homeowner.

Signature:

Date:

Company (MSAP Participating Contractor or MSAP Authorized Seller if different from MSAP Participating Contractor):

B. MSAP Participating Contractor Acknowledgement

Upon submitting this form, I, _____, affirm the following:

1. I understand that the MSAP Participating Contractor is responsible for compliance with the terms and conditions of the Program, the Fossil Fuel Policy, including all applicable local, state, and federal laws, regulations, and building codes. I understand that non-compliance may result in termination as a MSAP Participating Contractor.

Signature:

Date:

MSAP Participating Contractor:

C. Homeowner Acknowledgment

Upon submitting this form, I, _____, affirm the following:

1. I have reviewed and understand this form.
2. I have reviewed and understand the terms of the solar PV agreement.
3. I understand my consumer rights, responsibilities, and financial obligations related to the solar PV system.

Signature:

Date: