Project Name:		Reviewer Name:	

FY25 Community Solar LMI-PPA Grant Program
AOI-1 and 2

APPLICATION	REVIEW CHECK LIST (INTERNAL)

A. Applicant and Project Eligibility

PROJECT NAME	
Application is filled out completely with all required dates and signatures?	YES/NO List Discrepancies
Application was submitted by the deadline date	YES/NO
Is the project in Maryland and capacity <= 5MW-ac?	YES/NO
Is the project in the LMI category, or in the S/B/O category and promising at least 51% of energy subscribed to LMI?	YES/NO
Does the Applicant have a Certificate of Good Standing from SDAT?	YES/NO
Does the Applicant have a Subscriber Organization Number from the PSC?	YES/NO
Does the project use a PPA financial model?	YES/NO
Are the calculations of kWh-ac/kWh-dc reasonable/supported?	YES/NO

B. Application Evaluation Criteria (from Notice of Grant Availability)

Greenhouse Gas factor Points = (cell B4 * cell A22)/(cell B18)	
Total Benefit to Subscribers Points = (Cell B19/60,000)	
Is the array combined with an energy storage device? **Points= hours of energy storage at full solar array rated output**	
Is the array on a waste landfill or land cleared through the MDE VCP Program? **1 point if yes**	
Will array output data be visible to the general public through an updating sign, display, dashboard, or internet website? **1 point for yes**	
Is the array on a building rooftop within a city or town? **1.5 points for yes**	

C. Required Documentation

Is the Subscriber Organization in Good Standing in Maryland?	YES/NO
Subscriber Organization's IRS Form W-9 provided?	YES/NO
Google Earth (or equivalent) map showing the location of the site provided?	YES/NO
Documentation showing expected energy production provided?	YES/NO
Timeline provided?	YES/NO
Documentation showing the last 12 months of Residential Community Solar Energy Generation (CSEG) Credit Rate for the utility service area.	YES/NO
Cover letter provided indicating guaranty of savings over 20 years and the form of incentive (i.e., base rate plus escalator or constant savings below CESGS credit rate)?	YES/NO

	Evidence that the applicant has control of the proposed site for at least 20 years after the solar system is expected to be complete.	YES/NO

D. Total Points		
	Total Points from Section B	_____ points

E. Additional Comments		
	Include additional comments such as (geographic diversity, ability to be seen from highway, etc.), and anything else you think worthy of note.	:

F. Your Recommendation		
	Award, don't award, need more information, etc.	NOTE:

Date Reviewed	