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	FY22 Community Solar LMI-PPA Grant Program	
	APPLICATION	REVIEW CHECK LIST (INTERNAL)
A. Applicant and Project Eligibility		
PROJECT NAME		
Application is filled out completely with all required dates and signatures?		YES/NO List Discrepancies
Application was submitted by the deadline date		YES/NO
Is the project in Maryland and capacity <= 2MW-ac?		YES/NO
Is the project in the LMI category, or promising at least 51% of energy subscribed to LMI and in the S/B/O category?		YES/NO
Does the Applicant have a Certificate of Good Standing from SDAT?		YES/NO
Does the Applicant have a Subscriber Organization Number from the PSC?		YES/NO
Is the project a PPA financial model?		YES/NO
Are the calculations of kWh-ac/kWh-dc reasonable/supported?		YES/NO
B. Application Evaluation Criteria (from Notice of Grant Availability)		
Total Benefit to Subscribers		Points = (Cell B19/50,000)
Leverage quotient		Points = (total array cost / total grant funds)/10
Is the array combined with an energy storage device?		Points= number of full hours of energy storage at full solar array rated output
Is the array on a waste landfill or land cleared through the MDE VCP Program?		1 point if yes
Will array output data be visible to the general public through an updating sign, display, dashboard or internet website?		1 point for yes
C. Required Documentation		
Is the Subscriber Organization in Good Standing in Maryland?		YES/NO
Subscriber Organization's IRS Form W-9 provided?		YES/NO
Is the Solar Installer in Good Standing in Maryland?		YES/NO
Google Earth (or equivalent) map showing the location of the site provided?		YES/NO
Documentation showing expected energy production provided?		YES/NO

	Timeline provided?	YES/NO
	Documentation showing the last 12 months of Residential Community Solar Energy Generation (CSEG) Credit Rate for the utility service area.	YES/NO
	Cover letter provided indicating guaranty of savings over 20 years and the form of incentive (i.e. base rate plus escalator or constant savings below CSEGS credit rate)?	YES/NO

	Evidence that the applicant has control of the proposed site for at least 20 years after the solar system is expected to be complete.	YES/NO
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D. Total Points

	Total Points from Section B	_____ points
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E. Subjective Comments

	Include subjective comments such as (geographic diversity, ability to be seen from highway, etc.), and anything else you think worthy of note.	:
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F. Your Recommendation

	Award, don't award, need more information, etc.	NOTE:
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Date Reviewed	
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