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|  | FY23 Public Facility Solar Grant Program**AOI I, Purchased Systems** |
| **APPLICATION** | **REVIEW CHECK LIST (INTERNAL)** |
| 1. **Applicant and Project Eligibility**
 |
|  | PROJECT NAME (and rooftop or solar canopy) |  |
|  | Application is filled out completely with all required dates and signatures? | YES/NO  |
|  | Application was submitted by the deadline date  | YES/NO |
|  | Is the application from a state agency, public university, community college, public school, county or municipal government entity for a project on a public facility in Maryland? | YES/NO |
|  | Is the project for the installation of solar panels on EXISTING infrastructure (buildings, parking lots, etc.) as defined in the Notice of Grant Availability? | YES/NO |
|  | Is the proposed project greater than or equal to 10kW (or justification provided)? | YES/NO |
| 1. **Application Evaluation Criteria (from Notice of Grant Availability)**
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|  | Leverage quotient (total cost / total grant funds from all sources) Points = (leverage quotient/5) | Points =  |
|  | Specify if the system provides resiliency to critical infrastructure (i.e., paired with a battery or other electrical energy storage system)  | 2 points if yes |
|  | Specify if the project is designed for incorporation into a resiliency system (i.e,. plans for a battery to be installed at a later date)? | 1 point if yes |
|  | Is this an institution that actively teaches solar energy courses?Is the array instrumented to provide values to the classroom? | 1 point if yes to both questions |
|  | Will the project be ready for operation within 12 months of grant signature? | 1 point for yes |
|  | Will array data be visible to the general public through a continuously updating sign, display, dashboard or internet website? | 1 point for yes |
|  | Are EV chargers installed as part of this project | 1 point for yes |
| 1. **Required Documentation**
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|  | Site Owner’s (State or Local Government Entity) W-9 Form provided? | YES/NO |
|  | Site picture showing the location of the proposed solar arrays provided?  | YES/NO |
|  | Description of array, to include location on buildings and parking lots, number, capacity & types of solar panels, inverters, EV chargers (if installed)? | YES/NO |
|  | One-line electrical schematic showing where/how the array connects to the facility’s electrical system? | YES/NO |
|  | Calculation of simple payback? | YES/NO |
|  | Letter of intent between the applicant and system developer/installer? | YES/NO |
|  | Timeline for the project provided assuming a February 1, 2023, start date (May 1, 2023, for Round 2 projects)? | YES/NO |
|  | Certificate of Good Standing for system installer (SDAT website printout is acceptable) | YES/NO |
|  | Evidence provided that the applicant will control the proposed project site for at least 15 years after the solar system is expected to be complete? | YES/NO |
| 1. **Total Points**
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|  | Total Points from Section B |  \_\_\_\_\_ points |
| 1. **Subjective Comments**
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|  | Include additional comments such as (geographic diversity, ability to be seen from highway, etc.), and anything else you think worthy of note. |  |
| 1. **Your Recommendation**
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|  | Award, don’t award, need more information, etc. | NOTE: |

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| **DATE REVIEWED** |  |