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**FY20** **CIAC Dispensation Fund Grant Program**

Application Form

**APPLICATION DEADLINE: WEDNESDAY, December 11, 2019**

Please review the FY20 CIAC Dispensation Fund Grant Application Checklist, which is located on the webpage and fill out each section with the requested information. Writing “See attachment” is not an acceptable substitute for providing the information herein; unless otherwise instructed.

**Section 1: Organization and Contact Information**

|  |  |
| --- | --- |
| 1. **Name of organization (Must be the full legal name of the organization as it appears on the IRS W9 tax form.)** | |
|  | |
| 1. **Street Address** | 1. **Mailing Address (if different than physical location)** |
|  |  |
| 1. **Authorized Representative (The individual who would sign a Grant Agreement, if selected for award)** | 1. **Individual Preparing Application** |
| **Name:** Click or tap here to enter text.  **Title:** Click or tap here to enter text.  **Phone:** Click or tap here to enter text.  **Email:**  Click or tap here to enter text. | **Name:** Click or tap here to enter text.  **Title:** Click or tap here to enter text.  **Phone:** Click or tap here to enter text.  **Email:**  Click or tap here to enter text. |
| 1. **Point of Contact (The individual who would manage the grant on a day-to-day basis)** | 1. **Does your organization have a Federal Tax Identification Number?** (if selected for a grant award, this number will need to be provided prior to grant execution. The Federal Tax ID and organization name must match what is listed on your organization’s IRS W9 form. Please attach W9 form to the application. Please list below**)** |
| **Name:** Click or tap here to enter text.  **Title:** Click or tap here to enter text.  **Phone:** Click or tap here to enter text.  **Email:**  Click or tap here to enter text. | **Yes  No**   |  | | --- | |  | |

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| --- |
| 1. **Maryland county/counties in which natural gas will be expanded. (Please select below)** |
| |  |  |  |  | | --- | --- | --- | --- | | Allegany County | Cecil County | Kent County | Washington County | | Anne Arundel County | Charles County | Montgomery County | Worcester County | | Baltimore City | Dorchester County | Prince George’s County | Wicomico County | | Baltimore County | Frederick County | Queen Anne’s County | | Calvert County | Garrett County | Somerset County | | Caroline County | Harford County | St. Mary’s County | | Carroll County | Howard County | Talbot County | |
| 1. **Are you located within Washington Gas and Light (“WGL”) territory?** |
| Yes  No |

**Section 2: Proposed Project**

|  |
| --- |
| 1. **Total CIAC Grant Program Request** |
| **$** |
| 1. **Project Timeline:** In the second column of the table below, please list the expected completion date for each milestone. Assume that **March 1, 2020** is the latest that your potential grant funds will be available. Any required regulatory filings must be completed by **April 3, 2020,** the first CDF disbursement plans must be submitted to MEA by **May 1, 2020.** (If you do not have the regulatory filing or only early drafts then MEA will keep such content in confidence.) |
| |  |  | | --- | --- | | **Milestone** | **Expected Completion Date** | | Receive Potential Grant Agreement from MEA | Click or tap here to enter text.  **(No later than March 1, 2020)** | | Regulatory Filings | Click or tap here to enter text. | | First CDF disbursement | Click or tap here to enter text. | | Submit Final Reports to MEA | Click or tap here to enter text.  **(No later than June 1, 2021)** | |
| 1. Demonstrate in writing an ability to track expansion projects which include customers who benefit from CDF benefits in order to capture resources from subsequent customers who benefit from infrastructure constructed as a result of the initial disbursement in an effort to make CDFs self-sustaining. **(Please Attach separately)** |

**Section 3: Program Eligibility Requirements:**

|  |  |
| --- | --- |
| 1. **To whom will your CDF disbursements serve?(Please check all applicable boxes)** | |
| New Customers | |
| 1. **Do you have a state and/or federal license to operate the infrastructure you plan to install in Maryland with the resources contemplated herein? (If no, please provide an explanation separately)** | 1. **Are you in Good Standing with the** [**Maryland State Department of Assessments and Taxation**](https://dat.maryland.gov/Pages/default.aspx) **(“SDAT”)? (If yes, please attach to the application. If no, please provide an explanation separately.)** |
| Yes  No | Yes  No |
| 1. **Please discuss any concerns of the county government within which the project is located. Please provide the date on which you met with council members, their representatives, or representatives for the county in question.** | |
|  | |

**Section 4: Agreement to Terms, Conditions, and Signature**

**By signing this Application, I certify under penalty of perjury that the information provided in the electronic Application and all of its attachments is complete, accurate, and true. I further certify that I am authorized to submit this Application on behalf of the Applicant, and to agree to the terms and conditions stated below:**

1. Applications are to be **submitted electronically no later than 11:59 p.m. Eastern Time, December 11, 2019, and** grants will be awarded on a first come, first serve basis.
2. The infrastructure will be located in the State of Maryland, and all measures approved for a grant shall stay in Maryland.
3. Submission of this application does not guarantee that my LDC or I will be awarded a grant for the proposed energy infrastructure project.
4. The equipment for the proposed project shall not be purchased or installed prior to the execution of Grant Agreement.
5. Subject to General Provisions § 4-501(c) of the Maryland Annotated Code, MEA is required to disclose that the collection of any personal identifying information that will be requested (such as tax ID numbers) will be used to evaluate applications and document completion of approved projects. Refusal to provide personal information may result in disqualification of the application. Such information is not intended to be made available to the public or shared with any other entity, and will be subject to the protections afforded under the Public Information Act. An applicant submitting such information will have the right to inspect, correct, or amend such information.
6. The Maryland Energy Administration (MEA) or its representative(s) may use photos and video of my facility, and data presented in any report made to MEA or the PSC for marketing, publicity, and advertising purposes. MEA and its representatives, subject to the requirements of the Maryland Public Information Act, and other applicable laws, will not divulge any confidential information or trade secrets.
7. The Applicant will provide MEA with a completed IRS W9 Form. All Applicant information on the W-9 Form must match the information provided on this Application.
8. The grant received through this program is taxable as income and shall be reported as income on federal and state tax returns; therefore, the State of Maryland will be sending a 1099-G form. For more information, applicants should contact a qualified tax professional.
9. Program Terms & Conditions are subject to change.
10. Any grant payment will be contingent upon the successful inspection of all equipment installed.
11. MEA and its contractors make no representation or warranty and assume no liability with respect to quality, safety, performance, or other aspect of any energy infrastructure installed pursuant to this application, and expressly disclaim any such representation, warranty, or liability.
12. Program funding is limited as outlined in the Notice of Grant Availability for the MEA FY20 CDF Grant Program document.

**Authorized Applicant Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Typing your name constitutes a signature*

**Name and Title (Please Print): Click or tap here to enter text.**

**Organization Name: Click or tap here to enter text.**

**Date: Click or tap to enter a date.**