**Fiscal Year 2023 Maryland Offshore Wind Capital Expenditure Grant Program**

**Project Narrative Template**

Please use this Project Narrative Template as a guide as you begin your FY23 Maryland Offshore Wind Capital Expenditure Grant Program. The Project Narrative should provide a comprehensive overview of the proposed project and business opportunities and be no longer than 10 pages.

Please submit this document as a PDF in addition to your Project Work Plan and Budget Narrative and other required supplemental documentation.

**Applicant Overview**

Please discuss the Applicant’s business operations, and their interest and plan for getting involved in the offshore wind industry (500 word minimum).

**Project Location and Facility**

Please provide details about the project location(s) and facility(s). Include a sitemap from Google Earth or another mapping service indicating location(s) of the proposed project (250 words minimum).

**Historic Success**

Please include a summary of historic success running their program, or a similar vocational program within their organization, including the number of graduates who have been placed in jobs and their wages in those jobs. If applicable, applicants should include information related to any previous MEA grants (500 words minimum).

**Needs Assessment/Justification**

Please provide a high level Needs Assessment discussing the problem the proposed project aims to impact. The Needs Assessment should provide justification for grant funding for the project. It should address the following questions: 1) What is the problem/issue that the proposed project intends to impact? 2) How does the proposed project aim to address the identified problem/issue? 3) What is the anticipated impact of the proposed project on the identified problem/issue? (500 word minimum)

**Sustainability Statement**

Please include discussion of their sustainability commitments and how they intend to incorporate social, environmental, and economic sustainability into their proposed project (250 word minimum).

**Economic Development Opportunities**

Please provide a thorough discussion of the economic development opportunities of the project. The economic development opportunities should discuss the anticipated economic impact and opportunities that will come as a result of this project. It should discuss the projected employment, employee earnings, economic output, and value add of this project. Please provide calculations with rationale for assumptions made. (500 word minimum)

**Projected Employment**

Projected employment is the total number of jobs expected to be created as a result of this project. Please include both full-time and part-time workers, specifying the type of employment for each job created.

 **Employee Earnings**

Please provide the total income and wages new employees will earn and specify wages for full-time and part-time employees, including any benefits employees may receive.

 **Projected Economic Output**

Projected economic output is the total value of the goods and services created during the project life, including the funds used to produce the goods and/or services. Please provide a high-level estimate of the economic output that will result from the project.

(Economic Output=Initial funds used to produce the goods/services + value of final product of the goods/service)

 **Projected Value Add**

Projected Value Add is the total value of the goods and services created during the life of the project. It is the economic output less the value of the goods and services created. Please provide a high-level estimate of the value add of the project.

(Value add=Economic Output—Initial funds used to produce the goods/services).