

FY25 Electrifying Community Buildings - Quarterly Report Form

Grantees: please use this form to submit quarterly project updates and invoice documentation for the FY25 Electrifying Community Buildings Grant Program. This form is NOT to be used for final reports. **This sample Jotform is for reference only. A PDF version of this form will not be accepted for quarterly reporting purposes. Click here to submit your reporting updates via Jotform.**

A quarterly report must be submitted throughout the duration of the grant performance period to provide an update on the status of your electrification project.

Questions? Contact us at cleanbuildingshub@maryland.gov

Reporting Period

Please provide the quarter and year for which this report is being submitted.

Reporting Quarter & Year *

Quarters (Q1, Q2, Q3, Q4)

Year (2026, 2027, etc.)

Quarter 1 (Q1)	Quarter 2 (Q2)	Quarter 3 (Q3)	Quarter 4 (Q4)
January	April	July	October
February	May	August	November
March	June	September	December

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Report Submittal Contact Details

The staff member who is submitting this quarterly report on behalf of their approved FY25 Electrifying Community Buildings project.

Contact's Name *

First Name

Last Name

Contact Title: *

President, Energy Analyst, Chairperson, etc.

Email *

test@example.com

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Project Information

Building details for the approved FY25 Electrifying Community Buildings project.

Building Name: *

Building Address *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

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Grant Details

Please provide the following details regarding your FY25 Electrifying Community Buildings grant funding.

MEA Grant Number (FY25 ECB) *

Example: 2025-01-331S2

Total Grant Amount Awarded (\$) *

Example: \$500,000.00

Grant Funding Spent This Reporting Period (\$) *

Must match the amount listed on any provided invoice(s) for reimbursement.

Total Remaining Grant Funding (\$) *

How much grant funding will be available after being reimbursed for any eligible project activities this quarter.

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Project Status Update

Please provide a brief update on the status of your approved FY25 Electrifying Community Buildings project.

Provide a brief summary of project milestones and/or accomplishments achieved during this reporting period. *

Were any obstacles encountered during the reporting period? If so, please explain. *

Describe any next steps, future milestones, or planned activities for your project during the next reporting period. *

What is your anticipated project completion date (month/year)? *

Example: March 2027

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Upload Invoices (If Applicable)

If you're requesting reimbursement for any eligible activities for your FY25 Electrifying Community Buildings project, please upload your itemized invoice documentation here.

Reminder: Invoices should include the contractor company, date, project name, project address, equipment manufacturer and model numbers, equipment quantity, cost breakdown, and total costs incurred.

Upload Itemized Invoice Documentation



Browse Files

Drag and drop files here

Skip this section if you're NOT requesting reimbursement.

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Upload Additional Documents

Please upload additional documentation or other supporting project details here.

File Upload



Browse Files

Drag and drop files here

Skip this section if you're not uploading additional documentation.

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Project Status Verification

Please sign here to verify all information provided is accurate to the best of your knowledge.

Signature *



Clear

Powered by **Jotform Sign**

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Submit