



Maryland
Energy
Administration

This sample application form is only meant to be used as a PDF reference for the FY26 Electrifying Community Buildings Grant Program and WILL NOT be accepted if submitted as an application.

To submit an application, please use this [JotForm link](#), which is also listed on the [Electrifying Community Buildings webpage](#).

FY26 Electrifying Community Buildings Grant Program Application

We HIGHLY encourage you to carefully read through the Program's Funding Opportunity Announcement (FOA) before starting an application.

The Application Deadline is 5:00 P.M. EST on Wednesday, December 31, 2025.

Contact us at building.decarbonization@maryland.gov with questions or concerns.

Please Upload The Following Documents:

1. Grant Implementation Plan as Described in the FOA
2. Project Energy Impact Assessment as Described in the FOA
3. Budget Document Outlining How the Requested Funding Will Be Used
4. Manufacturer Cut Sheet(s) for Proposed Equipment Outlined in Project Scope
5. BEPS-Covered Buildings Only: Provide Screen Shot of Submitted Benchmarking via ENERGY STAR Portfolio Manager

Please review the [Electrifying Community Buildings Grant Program](#) website for all relevant information, including the Funding Opportunity Announcement (FOA), which is located under the Program Documents section.

Organization Name: *

Address (as it appears on Org.'s W-9) *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Primary Contact

A staff member familiar with the project who will be responsible for overseeing the continuation of activities outlined in the FY26 Funding Opportunity Announcement (FOA) after the award's performance period ends.

Primary Contact's Name *

First Name

Last Name

Title *

Email *

example@example.com

Phone Number *

Please enter a valid phone number.

Secondary Contact

An alternate employee familiar with the project(s), which may also include a third party.

Secondary Contact's Name *

First Name

Last Name

Title

Email *

example@example.com

Phone Number

Please enter a valid phone number.

Signatory Authority

A member of your organization with the authority to commit the organization to execute the grant's requirements (e.g., Chair of the Board, Chief Financial Officer, General Manager, etc.). This individual should have sufficient authority to identify, authorize, and provide the necessary resources to perform the activities listed in the FOA.

Signatory Authority's Name *

First Name

Last Name

Title *

Email *

example@example.com

Phone Number *

Please enter a valid phone number.

Project Information

Project Site Name *

Sample

Estimated Project (Building) Square Footage *

*Project Street Address *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

*If this project will have multiple locations, provide the main project site address and list additional addresses in the project site description box later in the application.

Project Scope

The Program's overall intent is to facilitate the electrification of community buildings, enhance energy efficiency, reduce lifecycle costs of community buildings and to reduce Greenhouse Gas (GHG) emissions.

Does your project serve an overburdened census tract? Set by Maryland's House Bill 550, in the 2023 Acts of Maryland and the 2024 ENOUGH Act. See FOA for more details. *

- ☐ Yes
- ☐ No
- ☐ Do not know

Project Proposal: Describe how the proposed project(s) will benefit the broader community, including overburdened communities. Please also explain how your property functions as a community-serving building. *

Applicants can use the MDEnviroScreen Tool linked in the FOA to identify overburdened census tracts.

Project Proposal: Briefly describe the project site(s) in the box below. Please provide a detailed overview of the scope of work for your project. Describe how the proposed project will advance efficient electrification and reduce building operation lifecycle costs, while also reducing GHG emissions. Clearly explain why the project merits State investment and specify expected project outcomes. *

Project GHG Reduction Investment: Briefly describe how the proposed project(s) will address the "Project GHG Reduction Investment" competitive criteria as described in the FOA and achieve the greatest energy reduction and greenhouse gas savings per dollar spent. *

Financial Information

Please provide all information regarding the project's funding below. IMPORTANT: MEA will only reimburse up to 50% of total project costs after any utility incentives are applied.

Total Project Cost (\$) *

Sample: \$200,000

Please enter the total cost of the project, accounting for applicable utility incentives. (example: \$439,845)

Grant Request (\$) *

Sample: \$100,000

Please enter the amount of funding requested from the Electrifying Community Buildings Program. (example: \$100,000) The minimum grant request is \$25,000 and the maximum is \$1,500,000.

Please Upload: Grant Implementation Plan as Described in the FOA *



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Should include: Identification of key staff positions, outline of the project's scope of work (including a timeline of expected milestones), and an explanation of how grant funding will be used to complete the project.

Please Upload: Project Energy Impact Assessment as Described in the FOA *



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Should include: Calculations demonstrating the amount of energy the project is expected to save and fossil fuel displaced annually as well as any expected increases in electricity use resulting from electrification upgrades. Data should be provided as kilowatt-hours for electricity, therms for natural gas, and gallons for heating oil.

Please Upload: Budget Document Outlining How the Requested Funding Will Be Used as Described in the FOA *



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Should include: Simple budget showing how the requested funds will be used.

Please Upload: Manufacturer's Cut Sheet(s) for Proposed Equipment Outlined in Project Scope as Described in the FOA



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Should include: Manufacturer cut sheets for all applicable "Core" and "Supporting" equipment (i.e., heat pumps for space heating and cooling, heat pump water heaters, heat pump dryers, ENERGY STAR appliances). Does not apply to "Pre-Electrification" upgrades or water/steam system management upgrades.

Please Upload: For BEPS-Covered Buildings Only, Provide Screen Shot of Submitted Benchmarking via ENERGY STAR Portfolio Manager Outlined in Evaluation Criteria as Described in the FOA



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BEPS-covered buildings include commercial facilities that are greater than or equal to 35,000 square feet. Please reference The Hub's Building Energy Performance Standards website for more information about BEPS criteria. <https://energy.maryland.gov/Pages/BuildingEnergyPerformance.aspx>


Electronic Communications

Electronic communication provides a fast and efficient method of interacting with MEA; therefore, MEA encourages the use of electronic communication for all matters relating to this grant program. Unless the applicant opts out as indicated below, MEA will require the electronic submission and receipt of all documents (including but not limited to the application, the grant agreement, reports, and invoices).

The Applicant agrees to use electronic communication for all purposes relating to this grant program: *


☐ I agree

Please Attach a Signed W-9 *


Browse Files
Drag and drop files here


Please ensure the address on your W-9 matches your building's mailing address.

Please Attach Proof of Good Standing With The State of Maryland *


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Acceptable proof includes (1) a screenshot or PDF of the applicant's status in DAT's Business Entity Search that indicates a Good Standing status; OR (2) a copy of a Certificate of Good Standing from DAT. Instructions on how to obtain a Certificate of Good Standing are available on DAT's website

Signature of Signatory Authority *



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