



**Maryland**  
Energy  
Administration

This sample application form is only meant to be used as a PDF reference for the FY26 Electrifying Community Buildings Grant Program and WILL NOT be accepted if submitted as an application.

**To submit an application, please use the Jotform link on the [Electrifying Community Buildings](#) webpage.**

## **FY26 Electrifying Community Buildings Grant Program Application**

We HIGHLY encourage you to carefully read through the Program's Funding Opportunity Announcement (FOA) before starting an application.

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**The Application Deadline is 5:00 P.M. EST on Wednesday, December 31, 2025.**

Contact us at [building.decarbonization@maryland.gov](mailto:building.decarbonization@maryland.gov) with questions or concerns.

**Please Upload The Following Documents:**

1. Grant Implementation Plan as Described in the FOA
2. Project Energy Impact Assessment as Described in the FOA
3. Budget Document Outlining How the Requested Funding Will Be Used
4. Manufacturer Cut Sheet(s) for Proposed Equipment Outlined in Project Scope

Please review the [Electrifying Community Buildings Grant Program](#) website for all relevant information, including the Funding Opportunity Announcement (FOA), which is located under the Program Documents section.

**Organization Name:** \*

**Address (as it appears on Org.'s W-9)** \*

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

## Primary Contact

The staff member who will be responsible for overseeing the continuation of activities outlined in the FY26 Funding Opportunity Announcement (FOA) after the award's performance period ends.

**Primary Contact's Name** \*

First Name

Last Name

**Title** \*

**Email** \*

example@example.com

**Phone Number** \*

Please enter a valid phone number.

## Secondary Contact

An alternate employee familiar with the project(s), which may also include a third party.

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Secondary Contact's Name \*

First Name

Last Name

Title

Email \*

example@example.com

Phone Number

Please enter a valid phone number.

## Signatory Authority

A member of your organization with the authority to commit the organization to execute the grant's requirements (e.g., Chair of the Board, Chief Financial Officer, General Manager, etc.). This individual should have sufficient authority to identify, authorize, and provide the necessary resources to perform the activities listed in the FOA.

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Signatory Authority's Name \*

First Name

Last Name

Title \*

Email \*

example@example.com

Phone Number \*

Please enter a valid phone number.

## Project Information

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Project Site Name \*

Estimated Project (Building) Square Footage \*

\*Project Street Address \*

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

\*If this project will have multiple locations, provide the main project site address and list additional addresses in the project site description box later in the application.

## Project Scope

The Program's overall intent is to facilitate the electrification of community buildings, enhance energy efficiency, reduce lifecycle costs of community buildings and to reduce Greenhouse Gas (GHG) emissions.

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Does your project serve a low-income, underserved, and/or overburdened Census tract? Set by Maryland's House Bill 550, in the 2023 Acts of Maryland and the 2024 ENOUGH Act. See FOA (Location Determination section) for more details. \*

- ☐ Yes
- ☐ No
- ☐ Do not know

[Click here](#) to view list of approved Census tracts

Briefly describe the project site(s) in the box below. Please provide information on the Scope of Work for your project. Describe how the proposed project will advance efficient electrification and reduce building operation lifecycle costs, while also reducing GHG emissions. \*

Briefly describe how the proposed project(s) will address the "Project GHG Reduction Investment" competitive criteria as described in the FOA and achieve the greatest energy reduction and greenhouse gas savings per dollar spent. \*

Describe how the proposed project(s) will benefit the broader community, including underserved and overburdened communities. Please also explain how your property functions as a community-serving building.

## Financial Information

Please provide all information regarding the project's funding below. IMPORTANT: MEA will only reimburse up to 50% of total project costs after any utility incentives are applied.

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**Total Project Cost (\$)** \*

Please enter the total cost of the project, accounting for applicable utility incentives. (example: \$439,845)

**Grant Request (\$)** \*


Please enter the amount of funding requested from the Electrifying Community Buildings Program. (example: \$100,000) The minimum grant request is \$25,000 and the maximum is \$1,500,000.

**Please Upload: Grant Implementation Plan as Described in the FOA \***

  
**Browse Files**  
Drag and drop files here


Should include: Identification of key staff positions, outline of the process (including project timeline), and an explanation of how grant funding will be used to meet the project scope.

**Please Upload: Project Energy Impact Assessment as Described in the FOA \***

  
**Browse Files**  
Drag and drop files here


Should include: Calculations demonstrating annual energy savings.

**Please Upload: Budget Document Outlining How the Requested Funding Will Be Used as Described in the FOA \***

  
**Browse Files**  
Drag and drop files here

Should include: Simple budget showing how funds will be used


**Please Upload: Manufacturer's Cut Sheet(s) for Proposed Equipment Outlined in Project Scope as Described in the FOA**

  
**Browse Files**  
Drag and drop files here

Should include: Manufacturer cut sheets for all proposed "Core" equipment (i.e., heat pumps, heat pump water heaters, heat pump dryers, ENERGY STAR appliances). Does not apply to "Pre-Electrification" upgrades or system management upgrades.



Please Upload: For BEPS-Covered Building Only, Provide Screen Shot of Submitted Benchmarking via ENERGY STAR Portfolio Manager Outlined in Evaluation Criteria as Described in the FOA

  
**Browse Files**  
Drag and drop files here

BEPS-covered buildings include commercial facilities that are greater than or equal to 35,000 square feet. Please reference The Hub's Building Energy Performance Standards website for more information about BEPS criteria. <https://energy.maryland.gov/Pages/BuildingEnergyPerformance.aspx>

## Electronic Communications


Electronic communication provides a fast and efficient method of interacting with MEA; therefore, MEA encourages the use of electronic communication for all matters relating to this grant program. Unless the applicant opts out as indicated below, MEA will require the electronic submission and receipt of all documents (including but not limited to the application, the grant agreement, reports, and invoices).

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The Applicant agrees to use electronic communication for all purposes relating to this grant program: \*

☐ I agree


**Please Attach a Signed W-9 \***



**Browse Files**  
Drag and drop files here

Please ensure the address on your W-9 matches your building's mailing address.


**Please Attach Proof of Good Standing \***



**Browse Files**  
Drag and drop files here

**Signature of Signatory Authority \***

Sign Here



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