



Community EVSE Grant Program Application

Instructions: Area of Interest 2

First, navigate to the Community EVSE webpage on the MEA website.

Step 1: Welcome to the [FY26 Community Electric Vehicle Supply Equipment Program webpage](#).

The screenshot shows the Maryland Energy Administration website. The header features the Maryland state flag and the text 'MARYLAND Energy Administration'. The main content area is titled 'Community Electric Vehicle Supply Equipment Grant Program' and includes a photo of a person plugging an EV into a charging station. Below the photo is a 'Program Description' box and a table for 'Area of Interest (AOI)'. A red arrow points downwards from the top of the screenshot towards the 'Area of Interest' table.

Area of Interest (AOI)	Description
EVSE Installations	EVSE Installations

Step 2: Scroll down (as shown by red arrow) to the section noting “Area of Interest 2 Program Documents.” Click on the red text, “FY26 Community EVSE, AOI 2: EVSE Installations JotForm Application.”



Maryland Energy Administration

Wes Moore, Governor
Aruna Miller, Lt. Governor
Kelly Speakes-Backman, Director

Open to Applications. See Funding Opportunity Announcement below for more information regarding applicant eligibility, project requirements, incentive amounts, and evaluation criteria.

Program Type: Competitive, State-wide

Application Deadline: February 25, 2026 at 3:00PM EST

Program Funding: MEA anticipates a total of \$10 million to be available for the Program in FY 2026. The total amount awarded may be more or less depending on the availability of funds and the number and quality of applications received.

Area of Interest ("AOI")	Anticipated Budget
1: EV Infrastructure Planning	\$500,000.00
2: EVSE Installations	\$9,000,000.00

Area of Interest 1 Program Documents:

- FY 2026 Community EVSE Grant Program - AOI 1 FOA
- FY26 Community EVSE, AOI 1: EV Infrastructure Planning JotForm Application
- FY26 Community EVSE Budget Workbook Template

Area of Interest 2 Program Documents:

- FY 2026 Community EVSE Grant Program - AOI 2 FOA V2 (Uploaded 12/17)
- FY26 Community EVSE, AOI 2: EVSE Installations JotForm Application
- FY26 Community EVSE Budget Workbook Template

Please ensure you have the latest Version 2 AOI2 FOA downloaded - Table 2 on pages 5-6 was updated 12/16/25 to fix the Power Level per charging port range for the third category and remove charger type column.

For more information regarding the FY26 Community EVSE Grant Program, contact Anna Stern, Program Manager at transportation.me@maryland.gov or by phone at (443) 695-8356.

Follow MEA on social media for updates: [Facebook](#) | [Twitter](#) | [LinkedIn](#)

Tell us about your experience with the Maryland Energy Administration. [Click here to complete a three question customer experience survey.](#)

Step 3: Now it will open the AOI 2 JotForm Application as shown below.

Fiscal Year 2026 Community Electric Vehicle Supply Equipment (EVSE) Grant Program Area of Interest 2: EVSE Installations

Follow the below steps to apply via the AOI 2 JotForm Application.



Tab 1, Welcome Page

Step 1: The first page contains an Area of Interest 2 (AOI2) overview. Click the Next button (in blue) at the bottom of the page to continue.

1 2 3 4 5 6 7 8 9

Fiscal Year 2026 Community Electric Vehicle Supply Equipment (EVSE) Grant Program Area of Interest 2: EVSE Installations



Program Webpage: <https://energy.maryland.gov/Pages/CommunityEVSE.aspx>

Program Description: The Maryland Energy Administration (MEA) is pleased to announce the Community Electric Vehicle Supply Equipment (EVSE) Grant Program (Community EVSE Program or the Program) for Fiscal Year (FY) 2026. The purpose of the Program is to increase access to affordable and reliable electric vehicle (EV) charging networks and reduce transportation greenhouse gas emissions throughout Maryland, and especially in overburdened communities. The Program accomplishes this through two areas of interest:

Area of Interest Description: This Funding Opportunity Announcement (FOA) is for Area of Interest 2, (AOI2) EVSE Installations, which provides grant funding for Level 2 and Level 3 EVSE installations at public and community-oriented properties, as well as at Multifamily Housing (MFH) properties in Maryland.

Program Type: Competitive, statewide.

Application Deadline: February 25, 2026 at 3:00 PM EST

Program Funding: MEA anticipates a total of \$9 million will be available for AOI 2: EVSE Installations in FY 2026. MEA is reserving program funding based on the property type where EVSE installations are completed according to the below table. If MEA does not receive enough applications to exhaust funding in a particular funding reservation, MEA may shift the remaining funding to the other funding reservations based on demand or need at its discretion and without notice. The total amount awarded may be more or less, depending on availability of funds and the number and quality of applications received.

Incentive Structure: Please see the FY26 Community EVSE AOI 2 FOA for more details.

 ACCESSIBILITY
ENABLED FORM



Tab 2, Application Checklist

Step 2: Acknowledge the materials you will be asked to upload throughout the application process. Check each item you will upload in the application.



Maryland
Energy Administration

1 2 3 4 5 6 7 8 9

Application Checklist

Before beginning your Community EVSE Grant Program Application, please ensure you have the following documents ready for upload. These documents are described in more detail in the FY26 Community EVSE Grant Program Area of Interest 2 Funding Opportunity Announcement available on MEA's website.

Checklist

<input type="checkbox"/> 1. Project Narrative
<input type="checkbox"/> 2. Project Design Documents
<input type="checkbox"/> 3. Proposed Equipment specification sheets
<input type="checkbox"/> 4. Budget Workbook
<input type="checkbox"/> 5. Vendor Quotes
<input type="checkbox"/> 6. Certificate of Status from the State Department of Assessments and Taxation (if applicable)
<input type="checkbox"/> 7. Internal Revenue Service Form W-9
<input type="checkbox"/> 8. Letters of Support (Optional)
<input type="checkbox"/> 9. Supplemental Supporting Documents (Optional)

Back **Save** **Next**

Tab 3, Applicant Information

This tab contains applicant-specific information.

Note: All fields marked with a red asterisk are required and will be flagged with an error message if information is missing from those fields.



1 2 3 4 5 6 7 8 9

Applicant Organization Information

All fields marked with * are required and must be filled.

Name of Applicant Organization (as on W-9) *

Applicant Organization Address (as on W-9) *

Street Address

Street Address Line 2

City State

Zip Code

Applicant Organization Website *

Step 3: Enter your W-9 information exactly as it appears on your IRS Form W-9.

Step 4: *Applicant Organization Website* - Insert the URL link to the organization's website.

Step 5: *Eligible Applicant Entity Type* - Choose your applicant entity type. All eligible applicants are listed on page 2 of the AOI 2 FOA.

Step 6: *Ownership Structure* - Identify if the proposed EVSE will be owner operated or if it will be operated by a third party. Please see ownership definitions on page 5 of the AOI2 FOA.

Tab 4, Point of Contact & Signatory Person Information

Step 7: *Primary Point of Contact and Authorized Signatory* - Provide the information for the primary point of contact and the organization's authorized signatory.



1 2 3 4 5 6 7 8 9

Point of Contact Information

The individual MEA can contact regarding this application. Must be employed by the Applicant or an authorized agent.

All fields marked with * are required and must be filled.

Point of Contact Full Name *

First Name

Last Name

Point of Contact Position Title *

Point of Contact Email *

example@example.com

Point of Contact Phone Number *

Please enter a valid phone number.

Authorized Signatory Information

Individual holding signatory authority to sign this application form and enter the Applicant into a Grant Agreement with MEA, if awarded.

Authorized Signatory Full Name *

First Name

Last Name

Authorized Signatory Position Title *

Authorized Signatory Email *

example@example.com

Authorized Signatory Phone Number *

Please enter a valid phone number.



Tab 5, Project Information

1 2 3 4 5 6 7 8 9

3. Project Information

All fields marked with * are required and must be filled.

Multiple Project Sites (click + Add Row to enter each project site individually if applicable) *

Project Identification (b y a number OR name)	Project Address	EVSE Make & Model	Number of EVSE Ports
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Power Level of Each Po rt	High Suitability (enter h ex norm score OR enter N/A)	Overburdened Commu nity (enter Yes or No)	Estimated Project Cost (just this site)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

MEA Grant Request Amount for specific project
site

+ Add Row

Total Project Costs across all sites (\$ USD including MEA grant requested and leveraged funding sources) *

e.g. \$50,000

Total MEA Grant Request across all sites (\$ USD) *

e.g. \$25,000

Back

Save

Next

ACCESSIBILITY

Step 8: Multiple Project Sites - Include the details for each proposed project site. Click “+Add Row” to enter additional project sites as applicable. Provide the following information for each proposed project site:

- (A) Project site name
- (B) Address
- (C) EVSE Make & Model
- (D) Number of EVSE Ports
- (E) Power Level of each Port
- (F) High Suitability (enter hex norm score OR enter N/A)
- (G) Overburdened Community (Yes or No)
- (H) Estimated Project Cost (for just this specific project site)
- (I) MEA Grant Request Amount for specific project site



Step 9: Total Project Costs across all sites (\$ USD including MEA grant requested and leveraged funding sources) - Enter the total project costs across all sites, including other leveraged funding sources such as cost share, other incentive programs or rebates, loans, etc.

Step 10: Total MEA Grant Request across all sites (\$ USD) - Refer to Tables 2 and 3 on the AOI2 FOA pages 5 and 6 respectively to calculate the total grant request and list in this field.

Tab 6, Application Document Uploads

1 2 3 4 5 6 7 8 9

Application Document Uploads

Descriptions of the required application documents may be found in the Community EVSE Grant Program Funding Opportunity Announcements available on MEAs website. Please provide all required application documents in a PDF Format unless noted otherwise. File uploads cannot exceed 10 MB.

All fields marked with * are required and must be filled.

Please Upload Your "Project Narrative" PDF Document (REQUIRED) *


Browse Files
Drag and drop files here

See on FOA Section V. 2 b to know what your Project Narrative must contain.

Please Upload Your "Project Design" PDF Document(s) (REQUIRED) *


Browse Files
Drag and drop files here

Provide copies of any readily available project architectural or engineering drawings, electrical system designs, and/or site map.

Please Upload Your "Proposed Equipment Specification Sheet(s)" PDF Document(s) (REQUIRED) *


Browse Files
Drag and drop files here

Step 11: Please Upload Your "Project Narrative" PDF Document (REQUIRED) - The Project Narrative should include the following items (see pages 10-11 of the AOI 2 FOA) and stated again here:

Project Narrative: Applicants must provide a comprehensive overview of the proposed project. The Project Narrative should not exceed ten (10) pages long and must include the following:

1. Applicant Overview: Applicants must provide an overview of the applicant organization, property and location, and personnel involved in the project.



2. **Project Overview:** Applicants must provide a project scope that provides the purpose, goals and objectives, and strategies for achieving a successful project. The project scope should align with the Program's goals of increasing community access to affordable and reliable EV charging networks and reducing transportation greenhouse gas emissions. Applicants should include information addressing the required design considerations outlined in Section III 4) g of this document.
3. **Project Timeline:** Applicants must include a realistic and feasible timeline of all milestones from soliciting and securing installation contractors, subcontractors, required permits and inspections, and utility service to when the EVSE installation should be completed. Applicants are encouraged to provide a Gantt Chart or other visual aid to depict the project timeline. Applicants should include a discussion of potential timeline challenges or constraints and mitigation strategies.
4. **Project Partners:** Applicants must provide a list of project partners along with their defined roles and responsibilities, including the intended contractor and subcontractors that are expected to complete EVSE installations should the applicant receive funding. Applicants should provide letters of support describing partnerships or contracts (draft or final) outlining roles and responsibilities of participating partners. Letters of support should be signed by an individual with the authority to enter into agreements on behalf of the partner organization.
5. **Operations & Maintenance Plan:** Describe how the EVSE will be serviced if non-operational, including potential contractors, how end users can contact the owner to notify equipment malfunction, and estimated time for repairs.
6. **Ownership Structure:** Indicate on the application if the EVSE will be Owner Operated or Third Party Owner Operated (see definitions in Section III 2).
7. **Proposed Pricing Structure for the EVSE:** Applicants should describe their proposed fee structure for usage (free as a benefit, flat fee, monthly subscription fee, per kWh used, etc.).

Step 12: Please Upload Your “Project Design” PDF Document(s) (REQUIRED) - Refer to page 12 of the AOI 2 FOA - “Project Design: Applicants must provide copies of any readily available project architectural or engineering drawings, electrical system designs, and/or sitemap.”

Step 13: Please Upload Your “Proposed Equipment Specification Sheet(s)” PDF Document(s) (REQUIRED) - Refer to page 12 of the AOI 2 FOA - “Proposed Equipment: Provide number of chargers, number of ports, make, and model of proposed EVSE along with specification sheets.”



Additionally, provide copies of any readily available project architectural or engineering drawings, electrical system designs, and/or site maps.

Step 14: Please Upload Your “FY26 Community EVSE, AOI 2 Grant Program - Budget Workbook” Excel Spreadsheet Document (REQUIRED) - Upload a copy of your Budget Workbook. Applicants can find the AOI 2 FY 2026 Community EVSE Budget Workbook template on the Community EVSE Grant [Program webpage](#).¹ Download the workbook and fill it out completely.

Step 15: Vendor Quotes - PDF Document(s) (REQUIRED) - Upload any quotes from vendors you intend to use to help support estimated costs outlined in the Budget Workbook.

Step 16: Evidence of Good Standing - Please Upload Your “Certificate of Status from SDAT” - PDF Document (if applicable) - As stated on page 12 of the AOI 2 FOA “Certificate of Status from SDAT: Applicants must provide a certificate of status from SDAT showing the applicant is in good standing with the State of Maryland. Certificates of status can be ordered online from SDAT.”

Step 17: Please Upload Your “IRS Form W9” - PDF Document (REQUIRED)

Step 18: Please Upload Your “Letter(s) of Support” - PDF Document(s) (OPTIONAL) - Letters of Support from project partners are encouraged but not required.

Step 19: Please Upload any Supplemental Attachments or Appendices - PDF Document(s) (OPTIONAL) - Supplemental Support Documentation includes any additional documentation you would like the evaluation team to consider.

Tab 7, Grant Program General Provisions

¹ <https://energy.maryland.gov/Pages/CommunityEVSE.aspx>



1 2 3 4 5 6 7 8 9

Grant Program General Provisions

All fields marked with * are required and must be filled.

MEA grant programs are covered by general provisions that apply to all energy programs, the most current version of these [General Provisions is v.3, February 2022](#). The latest approved version of this document will be incorporated into all FY 2026 grant agreements issued by MEA.

I acknowledge that the General Provisions will be incorporated into all Fiscal Year 2026 Grant Agreements. If selected for an award, I will comply with all terms and conditions of the General Provisions. *

Yes, I agree.

! This field is required.

Back

Save

Next



Step 20: Acknowledge that MEA grant programs are covered by [general provisions](#).



Tab 8, Confidentiality and Personal Information Statement

1 2 3 4 5 6 7 8 9

Confidentiality and Personal Information Statement

All fields marked with * are required and must be filled.

In accordance with Section 4-501(c)(3) of the General Provisions Article of the Annotated Code of Maryland, MEA is required to advise Applicants of the following:

1. Any personal information requested in the Application is necessary to evaluate the eligibility of the Applicant for a Grant.
2. Failure to provide all required information will prevent MEA from processing the Application. Some of this information may be provided to other agencies of the State to process the payment of Grant Funds if the Applicant is awarded a Grant.
3. The Applicant's name, project information, and Grant award may be publicly accessible on our website if the Applicant is awarded a Grant.
4. As set forth in Section 4-502 of the General Provisions Article, an applicant has the right to inspect, amend, or correct a personal record as maintained by the Program.

All information submitted in a Grant Application is subject to the Maryland Public Information Act (PIA). If the Applicant believes information in the Application is confidential and therefore should be exempt from disclosure under the PIA, the Applicant shall clearly mark this information and identify it by page and section or line number. Upon request for information from a third party, MEA is required to make an independent determination whether the information must be disclosed under the PIA. Designating information as confidential does not guarantee that it will be exempt from disclosure.

I agree to the Confidentiality and Personal Information Statement provided above. *

Yes, I agree.

[Back](#) There are errors on this page. Please fix them before continuing. [Save](#) [Next](#)

 ACCESSIBILITY
ENABLED FORM

Step 21: Acknowledge MEA's Confidentiality and Personal Information Statement.



Tab 7, Sign & Submit Application

1 2 3 4 5 6 7 8 9

Submit Application

All fields marked with * are required and must be filled.

I certify that I am authorized to submit this application on behalf of my employer to the Maryland Energy Administration's Community EVSE Grant Program. *

Yes, I agree.

Signature *

Sign Here

Powered by [Jotform Sign](#) [Clear](#)

Print Name *

First Name Last Name

Date *

12 17 2025 10:45 AM

Month Day Year Hour Minutes

Back [Save](#) [Submit](#)

 ACCESSIBILITY
ENABLED FORM

Step 22: The designated Point of Contact or Authorized Signatory should print and sign their name and enter the date.

Step 23: Click the “Submit” button to submit your application to MEA.

Post Submission

You will receive a submission confirmation email indicating you have successfully applied for the FY26 Community EVSE AOI 2 Grant Program. If you need to make changes to your application, there will be a link in your submission confirmation email you can click to go back and edit the application.