



Maryland
Energy
Administration

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor
Mary Beth Tung, Director

POLICY INTERN – LEGISLATIVE AFFAIRS

Join the Maryland Energy Administration (MEA) as we transform energy for the State of Maryland. This position will have an opportunity to work on the cutting edge of shaping and implementing Maryland's energy policies to help the State become more competitive, innovative, and affordable. We are looking for the best and the brightest individuals to join the team to make Maryland one of the nation's leaders in affordable, reliable, and cleaner energy.

Responsibilities:

- Conduct research on energy issues in the State to inform MEA legislative initiatives, testimony, and other public-facing communications.
- Manage a legislative calendar, schedule meetings, and track relevant bills for the Agency.
- Read and interpret proposed legislation, as well as provide analysis concerning how proposals interact with existing Maryland law.
- Attend official meetings on behalf of MEA and assist other Agency teams and initiatives as necessary.

Qualifications: Candidates should be pursuing a J.D. and/or have at least a bachelor's degree in economics, political science, public policy, or a related field. Course work or prior experience may also be considered in lieu of a degree. Experience with legislative affairs and energy policy is preferred, but not required.

To Apply: Send a cover letter, resume, and writing sample by email with "Policy Intern – Legislative Affairs" in the subject line to Jobs.MEA@maryland.gov. Candidates will receive notification of receipt; however, only the top candidates will be invited to interview for the position.

Salary: This is a full-time internship position and does not accrue full benefits. Pay is dependent on highest completed level of education and position has the ability to be extended or develop within the organization. Course credit may also be considered